**FANS APPLICATION PROCESS**

1. **APPLICATION**

2. **SUBMISSION**
   Send signed application form and all supporting documentation to: FANS@gov.nu.ca
   
   *All applications are immediately date stamped*

3. **ASSESSMENT**
   Applications are assessed based on the following criteria:
   - Residency;
   - Suspension;
   - Program eligibility;
   - Designated school

   *All applications are reviewed within 2 business days of receipt*

4. **GRANT/LOAN ELIGIBILITY**
   **Beneficiaries:**
   - Basic Grant of up to $6,855/year for tuition and airfare;
   - Supplementary Grant of up to $2,850/month for living expenses;
   - Needs assessed Loan of up to $165/week while in school

   **Non-Beneficiaries:**
   - One year of the Basic Grant for each three years of schooling completed in Nunavut;
   - Primary OR Secondary Loan of up to $5,200;
   - Needs assessed Loan of up to $165/week while in school

5. **NOTIFICATION**
   - Students receive notification of approval or denial within the same business day by email if application is fully complete (NO missing information).
   
   *For incomplete applications- students receive immediate notification by email of missing information. Letters are sent within 2 business days*

6. **TRAVEL**
   Students eligible for the Basic Grant receive travel benefits. Students are responsible for making their own travel arrangements and submitting copies to Fanstravel@gov.nu.ca

7. **PAYMENT**
   Once at school, students submit their completed Student Enrolment Form to FANS. Payments are direct deposited into students' bank accounts. 70% of the funding is deposited on the 1st of the month and the remaining 30% on the 15th

*Every application is handled on an individual basis. No standard timelines can be applied to this as it depends on the information that the applicant has submitted/or not submitted.*