

**NU COVID-19 VACCINATION - MANDATORY VACCINE VIAL TRACKING - MODERNA SPIKEVAX®**

Date:	
Community:	
Mass vaccination clinic Y/N	
Date Vaccine arrived in the Community	
Freezer available in community Y/N	
Freezer Accompanying Vaccinators Y / N	
(Held at -15°C to -25°C degrees until ready for use)	

Please scan in batches and email form as soon as feasible to RCDC, copying cdclabs@gov.nu.ca, every few hours (no later than same day).  
 More detail on roles noted below.  
 Date sent to RCDC and CDClabs@gov.nu.ca: \_\_\_\_\_

Emails  
 For Kitikmeot region: fdigout@gov.nu.ca  
 For Kivalliq region: kivalliq\_covid19@gov.nu.ca  
 For Qikiqtaaluk region: covid19\_qikiqtaalukrcdc@gov.nu.ca

LOT#							
EXPIRY							
	ASSIGNED VIAL #						
	Name of Person Signed out to:						
	Name of Person Assigned to**:						
Removed from Freezer:	time (24hr)						
Thawed in refridgerator: (held at +2°C to +8°C: takes 2.5 hours to thaw) [stable for 30 days]	Y / N						
	start time						
	end time						
	date to discard by (30days)						
Thawed at Room Temperature: (held at +8°C to +25°C: takes 1 hour to thaw)	Y / N						
	start time						
	end time						
	time to puncture by (24 hours)						
Vial Punctured (Vaccine stable for a Cumulative total of 24 hours at room temp. The time of puncture does not reset the time)	Y / N						
	start time						
	end time (must discard)						
Initials of clients given dose from vial (optional) (to help with tracking number of doses)	1						
	2						
	3						
	4						
	5						
	6						
	7						
	8						
	9						
	10						
	11						
Doses Used from Vial: (usual 10 per vial)	Administered						
	Wasted*						
	Wastage code						
	Waste/use comments						
Vial used for home visiting	Y / N						
Signature of vaccine floater or clinical lead							

\*Note: wasted or discarded refers to all unused doses (timed out, no one left to vaccinate without transporting vial, only 9 doses came out of vial means 1 wasted even if manufacturer issue). Important to capture and track accurately for program, impossible for it not to occur to some extent.  
 \*\* If same person assigned to for all vials, can draw a line through to the end to indicate this  
 Please follow green and red sticker process as outlined by pharmacy team.  
 Empty vials - keep and store. Send count of empty vials at end of day. Vials can be discarded when this tracking sheet matched, signed off, and sent to RCDC and cdclabs@gov.nu.ca

Roles: RCDC to review forms, flag any concerns, and follow up with clinic as appropriate. Person monitoring CDClabs will store a copy in a secured folder on shared drive.

Wastage Codes	
AA	Damaged vial/vaccine
BB	Refridgerated > 30 days
CC	Room Temp > 24 hours
DD	Punctured > 24 hours (Cumulative)
EE	Not enough in Vial (i.e. < 0.5ml)

Additional Notes / Comments / Observations on storage/transport/use: