



Schedule 3-C

**Letter Confirming Compliance  
Coordinating Registered Professional**

Forming Part of s.18 of the Nunavut Building Code Regulations

To be submitted to a *building official* after completion of the project and before an occupancy permit is issued or a final inspection is undertaken by the *building official*.

To: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Name and Address of Jurisdiction)

Regarding: \_\_\_\_\_  
Project Name: \_\_\_\_\_  
Municipal Address: \_\_\_\_\_  
Legal Description: \_\_\_\_\_  
Building Project No: \_\_\_\_\_

I hereby give assurance that:

- (a) I am a registered professional *architect* or *engineer* as defined in the Nunavut Building Code Act,
- (b) I have fulfilled my professional obligation for the coordination of *field reviews* carried out by the registered professional *architects* and *engineers* required for this project as required by the Nunavut Building Code (NBC), the Nunavut Building Code Regulations, and the previously submitted Schedule 3-A, 'Letter Confirming Engagement, Owner and Coordinating Registered Professional',
- (c) I have enclosed documents:
  - (i) confirming the verification of fire protection and life safety systems required for this project, and
  - (ii) supporting all approved changes to the plans and specifications prepared by the registered professional *architects* and *engineers* on which the building permit was issued.
- (d) The project substantially complies with the applicable requirements of the NBC and the plans, specifications and other documents submitted in support of the building permit application.

Schedule 3-C continued

**Coordinating Registered Professional**

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Signature

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Date

Note: Please affix seals over signatures

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Firm

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Name

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Address

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Postal Code

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Email

Notes:

1. This letter must be submitted after completion of the project and before an occupancy permit is issued or a final inspection is undertaken by the *building official*.
2. Separate similar letters (Schedule 3-D) shall be submitted by each registered professional *architect* or *engineer* to the coordinating registered professional.
3. In this letter the words in italics are defined in the Nunavut Building Code Act and Nunavut Building Code Regulations.
4. The term “substantially comply” is used in *field review* because a registered professional does not supervise the actual construction.

The builder is responsible for safety of the public and workers at the project site.