GOVERNMENT OF NUNAVUT

EMPLOYMENT OPPORTUNITY

Title: Deputy Registrar - **Re-advertisement**

Department: Justice
Community: Iqaluit
Reference Number: 05-507056
Type of Employment: Indeterminate

Salary range: $92,196 to $104,637 per year, 37.5 hours/week
Northern Allowance: $15,016 per year
Union Status: Nunavut Employees Union
Housing: Subsidized Staff Housing is not Available
Closing date: February 4, 2022 @ 11:59 p.m. eastern time

This employment opportunity is restricted to residents of Iqaluit only.

Reporting to the Director of Legal Registries, the Deputy Registrar (DR) is accountable for direct operation of the Corporate, Land Titles, Personal Property, Co-operatives, Societies and Securities Registries. From an economic perspective, the purpose of the position is to administer orderly and reliable registries that are a prerequisite to economic development in Nunavut. The incumbent will be involved in ensuring all provision of a multitude of statutes is correctly applied to all transactions handled within the Legal Registries Division. This position will deal with high level of responsibilities which includes the scheduling, direct supervision, training, in conjunction with the Senior Legal Registries Specialist, and monitoring of the Legal Registries Officers, as well all contract and student staff.

The position impacts on all members of the public, various organizations and their legal counsel who are interested in ownership of land and other registered interests in Nunavut and who are involved with land transactions or with transactions involving security interests both personal and corporate. It also impacts on certain government departments involved in land administration, surveying, development and finance transactions including Community Planning and Lands Division (COS), Manager of Lands at Indian and Northern Affairs Canada, and the Geomatics (surveying) Section of Natural Resources Canada. Clients also include other organizations involved in land administration such municipal taxation authorities, municipalities, designated Inuit Organizations, surveyors and the Nunavut Housing Corporation as well as various financial institutions that provide financing on the security of land or personal property. On the National scene, the position contributes to ensuring accuracy within the Securities National Registration Database (NRD), the System for Electronic Data Analysis and Retrieval (SEDAR), the Cease Trade Orders database (CTO) and the System for Electronic Disclosure by Insiders (SEDI).

The knowledge, skills, and abilities required for this job are usually obtained through a recognized diploma in Law, Commerce, Accounting, Business Administration or a related discipline along with a minimum of five (5) years' experience in a regulatory environment with significant exposure to Corporate/Commercial, Real Estate and Securities laws. One (1) year of supervisory experience is also required.

The Official Languages of Nunavut are Inuktut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. The ability to communicate in French would be considered an asset but is not required. Knowledge of Inuit communities, culture, land, Inuit Qaujimajatuqangit, Inuktut and experience working in a northern cross-cultural environment are also considered assets.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

An eligibility list may be created to fill future vacancies.

If you are interested in applying for this job, please email your cover letter and resume to gnhr@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce, therefore priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Department of Human Resources
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