

PRIVATE SECTOR INUKTUT SUPPORT PROGRAM

This program provides grants to eligible private sector organizations operating in Nunavut that are seeking to improve their compliance with the requirements of the *Inuit Languages Protection Act*.

Eligibility

Eligibility is restricted to private sector organizations operating in Nunavut as defined in this policy, in accordance with the *Inuit Language Protection Act*.

In addition, private sector organizations operating in Nunavut must also:

- Maintain a registered office in Nunavut on an annual basis for the primary purpose of operating the private sector organization;
- Ensure that a Manager of the private sector organization is a permanent resident of Nunavut; and
- Undertake the majority of its day-to-day operations within Nunavut.

Review

The department's Official Languages Grants and Contribution Administration Officer will review applications with the Manager of Inuktitut Language Promotion and Revitalization, or a designate, and provide a preliminary response to the applicant within 15 working days of receipts.

Supporting Data

A completed funding proposal must be submitted to the Department, which must include:

- A description of the language activities;
- An outline of the project objectives;
- A description showing how the activities will help the organization meet its legal obligations under the *Inuit Language Protection Act*;
- The proposed budget or quote; and
- A timeline for completion of the activities.

Eligible activities may include:

- Replacement or purchase of public signs, including emergency and exit signs, to include Inuktitut, together with any other language used, if any; or
- Updating or purchasing of posters or commercial advertising, in print, radio, television or other media, that include Inuktitut;
- Activities that will support the applicant's ability to provide, in Inuktitut, reception services, customer or client services available to the general public, such as employee participation in Inuktitut language training courses, implementing telephone directory options or referral systems in Inuktitut;
- Producing, translating and proofreading printed or online materials that support communications with the general public in Inuktitut, including notices, warnings or instructions directed to users or consumers of the service in Inuktitut;
- Updating invoicing or billing systems to include Inuktitut;
- The development and publication of an Inuktitut language plan, in collaboration with the Office of the Languages Commissioner.

At any time, the department may request applicants submit additional information appropriate to the nature and amount of the requested assistance.

Accountability

Applicants are required to submit a proposed budget along with a quote and a project proposal describing how the activities will support their ability to meet their legal requirements under the *Inuit Language Protection Act*. Approved recipients will be required to submit a final achievement report after the activities are completed as well as copies of receipts for expenses incurred.

Amount

The maximum grant that can be awarded is \$5,000. Only one grant can be awarded to any individual organization during a fiscal year. In no situation can this exceed the grant budget amount published in the Main Estimates under the Department of Culture and Heritage.

Payment

One payment will be issued.

Term

Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year