



POLICY STATEMENT

The Government of Nunavut supports the development and expansion of renewable energy usage in Nunavut. The Government of Nunavut may provide financial assistance to support Nunavummiut who contribute to increased renewable energy and reduce fossil fuel consumption throughout the territory.

The policy aims to support the development and expansion of renewable energy in Nunavut. The policy allows for programs that incentivize the installation of renewable energy systems on residential homes and cabins. The goal is to reduce the load on electricity grids in communities, increase self-reliance, and decrease greenhouse gas (GHG) emissions throughout the territory.

The Department of Environment (DOE) and the Nunavut Housing Corporation (NHC) are committed to a grants and contributions approval process that is accountable, easy to understand, fair, transparent and reflects community needs.

The Renewable Energy Support Policy:

- provides, through Schedule A, for the DOE to enter into a contribution agreement with the Nunavut Housing Corporation to administer Schedule B;
- establishes the criteria by which a project is selected for funding under the program, and the general terms and conditions for grants and contributions to eligible individuals;
- includes, as Schedule B, the Renewable Energy Homeowners Grant program that the NHC is delivering to homeowners, using the contribution from the DOE, in the installation of renewable energy systems; and includes, as Schedule C, the Renewable Energy Cabin Grant Program that will be directly administered by the Department of Environment to provide grants to cabin owners for the installation of renewable energy systems.

PRINCIPLES

This Policy is guided by the following principles:

- a) The Renewable Energy Support Policy will reduce the load on electricity grids in communities, increase self-reliance, and decrease GHG emissions throughout the territory.
- b) All roles and responsibilities are clearly defined. The process is open and transparent to the public.
- c) Public funds are managed for results and public accountability.

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- d) The outcomes of the Renewable Energy Support Policy should be monitored and reportable.
- e) Partnerships are administered in a manner that is accountable, sustainable, and responsive to the needs of Nunavummiut.
- f) Partnerships will respect the Inuit Societal Values of:
 - i. Piliriqatigiinniq/Ikajuqtigiinniq – working together for a common cause; this program will allow for increased individual action on climate change, which in-turn will reduce harmful emissions and fossil fuel reliance for the good of the territory.
 - ii. Qanuqtuurniq – being innovative and resourceful; this program utilizes new energy technologies that rely on renewable energy sources available in Nunavut which can be integrated into current electrical systems.
 - iii. Avatittinnik Kamatsiarniq: Respect and care for the land, animals and the environment – this program will allow Nunavummiut to actively participate in the reduction of GHG emissions in Nunavut, which are harmful to the environment.

APPLICATION

This policy applies to the Nunavut Housing Corporation and eligible residents of Nunavut. The criteria for eligible residents are detailed in the attached Schedules.

DEFINITIONS

Audit

The examination and verification of records and reporting thereon.

Contribution

A conditional transfer payment made to a recipient from whom the Government will not receive goods or services. Contribution payments are conditional on performance or achievement and are subject to audit or other financial reporting requirements.

Contribution Agreement

A contractual agreement for a contribution which outlines the obligations and reporting responsibilities of the parties involved

Department of Environment

Climate Change Secretariat (CCS)

CCS is a branch within the Department of Environment. CCS coordinates climate change activity across the GN.

Grant

A transfer payment made to a recipient from whom the Government will not receive goods or services. A grant is a payment without a financial accountability requirement. An achievement report or other non-financial accountability requirements may be required.

Renewable energy generation system

A renewable energy generation system is a system that creates electrical energy from a renewable resource and makes that energy available for use. These systems can include a battery storage system. Renewable energy systems can also be referred to as clean energy systems and alternative energy systems.

Resident of Nunavut

A person who permanently resides in Nunavut, maintains a physical residence in Nunavut, and when requested can provide documentation supporting the residency. Proof of residency, if required, will consist of the following documents: a valid Nunavut Healthcare Card and a Nunavut Driver's License or a General Nunavut Identification.

ROLES AND RESPONSIBILITIES

Minister of Environment

The Minister of Environment is accountable to the Executive Council of the Legislative Assembly of Nunavut for the implementation of this policy.

Deputy Minister of Environment

The Deputy Minister of Environment is accountable to the Minister for the administration of this policy.

The Deputy Minister, or their designate, establishes and communicates clear and transparent procedures and criteria for the allocation of funds under this policy.

This will include guidelines that address:

- i. Application requirements and processes;
- ii. Evaluation and approval criteria;
- iii. Terms and Conditions; and
- iv. Appeal procedures.

Department of Environment

Director of the Climate Change Secretariat

The Director of the Climate Change Secretariat is responsible for overseeing and ensuring compliance with the terms of this policy and is responsible for reporting on the program. The Director of CCS shall report annually summary of grants and contributions, the type of renewable system installed and the community where each system was installed.

PROVISIONS

Eligibility

- Eligibility for this policy is restricted to the Nunavut Housing Corporation and residents of Nunavut that meet the eligibility criteria as set out in the attached schedules.
- All applications that are approved for funding must be project-specific, with a clearly defined timeline for completion.
- Meeting the eligibility requirements of this policy does not guarantee funding approval.
- Only new equipment is eligible.
- The applicant(s) must be at least 19 years of age.

Ineligible Costs

- Purchases or work undertaken prior to approval are ineligible.
- Owner labour.
- Removal of an existing system.
- Structural components of the home or cabin.
- Spare parts to support a system.
- Operations and maintenance.
- Replacing existing batteries or other separate components of a system.
- Shacks and/or sheds are not eligible.

Financial Resources

- Funding is available only once per home and cabin.
- Financial resources required under this policy are conditional on approval by the Legislative Assembly and on the availability of funds in the appropriate budget.
- All relevant provisions contained in the *Financial Administration Act (FAA)*

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and the GN's Financial Administration Manual (FAM) shall apply to the administration of all grants and contributions issued under this policy.

- Projects funded under this policy must meet the necessary approvals by regulatory, municipal, and other authorities. This may include the National Building Code, health and safety standards, environmental standards, acquiring land use approval, or any other approvals deemed necessary for the project to proceed.
- Meeting the eligibility requirements of this policy does not guarantee approval for financial assistance.
- Individuals approved for funding under this policy may be funded at a level less than the amount requested.
- Under the terms of this policy, the Government's liability is limited to the amount of funding authorized. As a result, the Government is not responsible for any shortfalls or deficits incurred by the funding recipient.
- All applicants for funding must disclose applications of financing from other sources for the same project. The GN reserves the right to conduct an audit of any project funded through grants or contributions.
- All funds must be spent within the fiscal year.

General Conditions

- This policy shall be governed by and interpreted in accordance with the existing policies and laws of the Territory of Nunavut.
- The Government may terminate, suspend, or reduce the scope of grants and contributions made under this policy if the recipient fails to comply with the terms of the policy.
- The Government of Nunavut shall not be liable for and shall be saved harmless against all losses, costs, charges, damages, expenses, personal losses, injury or death etc. from application and/or recipients of grants or contributions from this policy.
- The Government of Nunavut retains the right to use project details for communications, reporting and marketing purposes.
- Detailed conditions contained in the schedules appended to this policy shall apply.
- Any personal information collected under this policy is subject to the *Access to Information and Protection of Privacy Act* and shall not be distributed or used for any purpose other than the administration of the Renewable Energy Homeowners Grant Program, the Renewable Energy Cabin Grant Program, and this policy.

APPEALS

An applicant for a grant or contribution has the right to appeal a denial of funding. Appeals for grants or contributions must be made within 30 days of the applicant receiving the decision on their application. Appeals will be reviewed by the appropriate officials outlined in the schedules of this policy. Lack of funding is not grounds for an appeal.

FINANCIAL RESOURCES

Financial resources required under this policy are conditional on the approval of the Main Estimates by the Legislative Assembly and the availability of funds in the appropriate annual budget.

PREROGATIVE OF THE EXECUTIVE COUNCIL

Nothing in this policy shall in any way be construed to limit the prerogative of Cabinet to make decisions or take action respecting grants and contributions of the Department outside the provisions of this policy.

SUNSET

This policy shall be in effect from the date of the signature until March 31, 2025.

Premier

SCHEDULES

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SCHEDULE A: Contribution to NHC for the Renewable Energy Homeowners Grant Program

Purpose

This schedule provides a contribution to the NHC to deliver financial assistance to homeowners in the installation of renewable energy systems as provided in Schedule B of this policy.

Schedule-specific definitions

Nunavut Housing Corporation (NHC).

Nunavut Housing Corporation (NHC) is a GN public body created through the Nunavut Legislature by the *Nunavut Housing Corporation Act*. As such, NHC is at arms-length from the GN. The NHC also follows provisions set out in Part IX of the *Financial Administration Act* (FAA). The section of the Act is devoted explicitly to public agencies.

NHC reports to the Legislative Assembly, Executive Council and Nunavummiut through its President, Board of Directors, and the Minister Responsible for the Nunavut Housing Corporation.

Corporate Executive Committee

The Corporate Executive Committee (CEC) manages the affairs of the NHC beyond the authority delegated to individual Senior Managers. The CEC is accountable to the President of the NHC.

Eligibility

- Only the NHC is eligible for this contribution.

Eligible Costs

- Eligible costs are directly related to the grants provided under Schedule B.

Contribution

- The DOE will provide, on an annual basis a contribution to the NHC to cover the costs of the program provided for in Schedule B.

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Roles and Responsibilities

Minister responsible for the Nunavut Housing Corporation

The Minister Responsible for the NHC (the Minister) is accountable for implementing the Schedule B program and providing an annual summary of grants that includes the amount of each grant.

President, Nunavut Housing Corporation

The President is accountable to the Minister for the administration and management of the Contribution from the DOE.

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Under this schedule DOE is responsible for the following:

- Ensuring that a contribution agreement is in place with the NHC.

Accountability

The NHC is responsible for providing DOE with information necessary to determine the effectiveness of the program.

Appeal

If there are any disputes between DOE and NHC regarding this contribution, appeals can be submitted to the Deputy Minister of Environment. Appeals must be made during the fiscal year of the contribution in question.

Amount

- The maximum amount of the contribution is \$172,000.

Payment

- The contribution is provided in a lump sum payment.

Term

The contribution is made annually while funding is available through legislated appropriations to the DOE.

SCHEDULE B: Renewable Energy Homeowners Grant Program

Purpose

This program provides financial assistance to homeowners in the installation of renewable energy systems.

1. It aims to reduce diesel consumption throughout the territory.
2. Increase awareness and uptake of QEC's Net Metering program.
3. Support homeowners in the installation of renewable energy systems.
4. Promote awareness of the links between climate change and energy sources.

Program-specific definitions

Nunavut Housing Corporation (NHC).

Nunavut Housing Corporation (NHC) is a GN public body created through the Nunavut Legislature by the *Nunavut Housing Corporation Act*. As such, NHC is at arms-length from the GN. The NHC also follows provisions set out in Part IX of the *Financial Administration Act* (FAA). The section of the Act is devoted explicitly to public agencies.

NHC reports to the Legislative Assembly, Executive Council and Nunavummiut through its President, Board of Directors, and the Minister Responsible for the Nunavut Housing Corporation.

Corporate Executive Committee

The Corporate Executive Committee (CEC) manages the affairs of the NHC beyond the authority delegated to individual Senior Managers. The CEC is accountable to the President of the NHC.

Homeowner

A homeowner is a person who owns and lives in a home in Nunavut as their principal residence. It is the person who possesses the title (or leasehold title) to the property.

Net Metering

Net metering is a system in which renewable energy generators are connected to a public-utility power system and surplus power is transferred onto the power system, allowing customers to offset the cost of power drawn from the utility.

Residential home

Is the principal residence of a homeowner and is a QEC domestic customer, which is defined as:

"Domestic (residential) - refers to a classification of Service provided to a detached family residence or a single unit residence in a multiple unit residential building, through a single meter that does not service another unit in the multiple

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unit. To be classified as Domestic, the detached single-family residence or individual unit in a Multiple Unit must be used exclusively as a residence and must not be used for Industrial or Commercial purposes.”

Eligibility

- The applicant must be a successful applicant of QEC’s Net Metering Program.
- The applicant must be a homeowner in Nunavut.
- The applicant (s) must not have any arrears to the Government of Nunavut.
- All homes must be located within municipal boundaries in Nunavut.
- All homes must be used by the applicant(s) as their principal residence.
- All homes must have a current insurance policy in place for no less than the full replacement cost of the home.

Eligible Costs

- Only new equipment, that bears the Canadian Standards Association (CSA) certification mark is eligible.
- Eligible renewable energy systems must be solar electric (photovoltaic, or PV) and the specific materials required for installing it, including applicable permits and fees, and GST.
- Shipping costs specific to the solar electric system and the specific material required for installing it.
- Inverters and electrical control systems.
- Installation by a certified electrician.

Contribution

- The NHC will provide, on a one-time-only basis, a contribution in the form of a grant to cover the listed eligible costs. Successful applicants will be eligible to receive up to 50% of the total project costs, up to a maximum of \$30,000, which ever amount is the lesser of the two, towards their renewable energy system.
- The grant is provided upon the completion of the system installation.

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Roles and Responsibilities

Minister responsible for the Nunavut Housing Corporation

The Minister Responsible for the NHC (the Minister) is accountable for the overall program results and will ensure that a summary of grants, the amount of each grant is made available annually.

President, Nunavut Housing Corporation

The President is accountable to the Minister for the administration and management of the Renewable Energy Homeowners Grant Program.

Executive Director, Programs, Nunavut Housing Corporation

The executive director of programs at the Nunavut Housing Corporation is responsible for overseeing the administration and management of the Renewable Energy Homeowners Grant Program. This includes reporting details of the applicant's project to the Climate Change Secretariat.

Corporate Executive Committee

The Corporate Executive Committee (CEC) consists of the senior management of NHC. The CEC shall review appeals for the denial of funding under this schedule. The CEC's decision on appeals shall be final.

Nunavut Housing Corporation

Under this schedule NHC is responsible for the following:

- Accepting applications and requesting that applicants submit additional information appropriate to the nature and amount of the requested assistance.
- Deeming an applicant ineligible for funding if the applicant owes money to the GN.
- Approving projects, subject to availability of funds in subsequent years and receipt of required financial information and other accountability requirements.
- Declining to fund a project which contradicts or acts in opposition to the letter or spirit of GN policy or strategy.
- Assisting applicants when needed.

Homeowners

Under this schedule, homeowners are responsible for:

- Submitting an application to the Qulliq Energy Corporation's Net Metering program and ensuring eligibility for participation in the Net Metering

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program for their home.

- Submitting an application to the Renewable Energy Homeowners Grant Program and any other subsequent information requested by the NHC regarding the proposed energy generation system.
- Obtaining all necessary approvals, permits and licenses for their project.
- Obtaining formal approval from the NHC before engaging in any expenses.
- Submitting original receipts.
- Providing photos of the final installation of the renewable energy system.
- By submitting an application, the applicant commits to setting up equipment to monitor the energy output of their new renewable energy system and to collect data for at least 12 months after the system is operational and share this data with the CCS. The applicant will need to provide a signed authorization form provided in the application package.

Accountability

Homeowners that apply to this program, must submit photos of completed installation and receipts by March 31 to NHC to receive funding from the Government of Nunavut, the fiscal year.

New infrastructure, equipment, or other physical items acquired through a grant under this Policy may not be re-located.

Appeal

In the event that an applicant is not satisfied with the application decision, the applicant has the right to appeal to the CEC regarding the assessment and decision on their application for funding.

Appeals for grants must be made within 30 days of the applicant receiving the decision on their application.

The decision of the CEC shall be final.

Review Process and Timeline

- The review of applications takes place at NHC's Headquarters.
- The final review is by the Executive Director, Programs, or designate who determines which applications are approved for funding on a first come-first-served basis and in accordance with the process established by the program policy and guidelines.
- The NHC will provide a letter of response to the applicant within 30 days, indicating approval or denial.

Required Documentation

Applicants must submit a completed and signed application form. The application package must include:

- Proof of QEC's Approval of Net Metering application.
- Details on the proposed renewable energy system installation.
- Proof of possession of the title (or leasehold title) to the property.
- Proof of insurance.
- Other documents that may be necessary to determine eligibility for the program.

Amount

- Successful applicants will be eligible to receive up to 50% of the total cost of the project up to a maximum amount of \$30,000.00, which ever amount is the lesser of the two, towards their renewable energy systems.
- Complementary funding from other programs of the GN is not permitted under this schedule.

Payment

- Grants are provided in a lump sum payment.
- Prior to receiving payment, recipients must report to the NHC any amounts owing to the government under legislation or an agreement.
- Payment will not be made if an applicant owes an amount to the government where payment of the amount could jeopardize completion of the project.
- In order to receive payment, the recipient must submit proof of purchase and/or receipts showing the detail of the system purchased in compliance with the program, and photos of the final installation.

Term

The grants are one-time only per home, with a reporting period from April 1 to March 31 in the year in which the grant is received.

This funding will be distributed on a first come-first-served basis until all funding has been allocated. It is possible for funding to be fully allocated before the end of the year.

SCHEDULE C: Renewable Energy Cabin Grant Program

Purpose

This program provides grants to Nunavut residents who own a cabin to install a renewable energy system.

Program-specific definitions

Cabin

Any permanently enclosed structure in a remote location used for camping and/or traditional land use activities and not used as a primary place of residence.

Cabin owner

A cabin owner is a person who owns a cabin in Nunavut.

Statutory Declaration

A statement of facts written down and attested to by the declarant before individuals who are authorized to administer oaths outside of court settings (e.g. Any judge, notary public, justice of the peace, provincial court judge, recorder, mayor or commissioner authorized to take affidavits). Statutory declarations have the same effect in law as a sworn statement or affidavit.

Eligibility

- The applicant(s) must be a resident of Nunavut who owns a cabin.
- All cabins must be located within the territorial boundary of Nunavut.
- Shacks and/or sheds are not eligible.

Eligible Costs

- To be eligible for funding, all equipment must be new, installed as per manufacturer's recommendations and approved for use in Canada by a Standards Council of Canada accredited Certification Body. Approved equipment is required to bear a mark of conformity, labeled at the factory.
- Eligible renewable energy system and all materials required for installing the system. Eligible renewable energy systems are:
 - Solar electric (photovoltaic, or PV) systems.
 - Wind systems.
 - Supporting battery systems to the above.
- Shipping of the eligible renewable energy system and all materials required for installing it, to the community nearest the cabin's location.

Roles and Responsibilities

Cabin owners are responsible for:

- Submitting a complete application to the CCS and providing all information required by the Renewable Energy Cabin Grant Program including a description of the proposed renewable energy system.
- Committing to setting up equipment according to the manufacturer's recommendations provided with the system.
- A statutory declaration must be submitted to the Climate Change Secretariat stating they are the owner of the cabin.
- Applications must demonstrate that the applicant meets the minimum standards and eligibility requirements set out in this schedule for financial assistance.
- Submitting all receipts and photos of final installation to CCS for documentation purposes, including a complete description of the equipment bought.

Accountability

New infrastructure, equipment, or other physical items acquired through a grant under this Policy may not be re-located to any other cabin.

Appeals

In the event that an applicant is not satisfied with the application decision, the applicant has the right to appeal to the Deputy Minister of Environment regarding the assessment and decision on their application for funding.

Appeals for grants must be made within 30 days of the applicant receiving the decision on their application.

The decision of the Deputy Minister of Environment shall be final.

Review

The Director of the CCS or designate will review the application and provide a letter of response within 30 days, indicating approval or denial.

Amount

The maximum amount that can be awarded is \$5,000 towards the renewable energy systems for the cabin.

Payment

A lump sum payment in the form of a grant will be made to successful applicants.

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Term

The grants are one-time only per cabin, with a reporting period from April 1 to March 31 in the year in which the grant is received.

This funding will be distributed on a first come-first-served basis until all funding has been allocated. It is possible for funding to be fully allocated before the end of the year.