



NUNAVUT LIQUOR LICENSING BOARD

FORM 14

APPLICATION FOR A SPECIAL OCCASION PERMIT

| | | | | | | |
|--------------------------|------------------|--|--|----------------|--|--|
| Type of permit required: | ORDINARY: | | | RESALE: | | |
|--------------------------|------------------|--|--|----------------|--|--|

| | |
|----------------------------------|-------------------|
| Society or organization: | |
| Address: | |
| Phone number: | |
| Fax number: | |
| Person to whom permit is issued: | |
| Official position: | |
| Type of function: | |
| Premises: | |
| Number of persons to attend: | Maximum capacity: |
| Date of function: | Hours from: to: |

I apply for a special occasion permit as indicated above and verify with my signature that I will be present at the above function and that I will be responsible for carrying out all regulations under this permit.

X

 Signature of applicant

| | |
|----------------------------------|-----------|
| Approved: (signature of issuer): | Permit no |
| | Cheque no |

| Fees paid: | [] Ordinary | Resale based on maximum capacity | [] Up to 50 Persons | [] 51 - 150 Persons | [] 151 - 300 Persons | [] Over 300 Persons |
|------------|-----------------|--|----------------------------|----------------------------|-----------------------------|----------------------------|
| | \$50 | | \$50 | \$100 | \$130 | \$150 |

Pursuant to Liquor Regulations 85 (1), the following persons agree to supervise this function. The number of supervisors required is based on the maximum capacity of the premises.

| Required | Print name | Signature |
|-------------------|------------|-----------|
| Up to 50 persons | 1. | |
| 51 - 150 persons | 2. | |
| 151 - 300 persons | 3. | |
| over 300 persons | 4. | |



Nunavut Liquor Licensing Board

Request for Board or Executive Secretary Approval

Name of applicant / licence holder: _____

Contact information (email/fax number where result to be sent) _____

Nunavut Liquor licence number (if applicable): _____

Type of decision requested (see attached table and include description and section number):

| | | |
|--|--|--|
| | | |
|--|--|--|

Circumstances of request (explain in as much detail as possible what exactly is being applied for and why, including any relevant dates that apply):

Date of application: _____

Signature of applicant / licence holder:

Mail or fax completed application to:

Executive Secretary
 Liquor Licensing Board
 P.O. Box 1000, Station 330
 Iqaluit, Nunavut X0A 0H0
 (P) 867-975-5875
 (F) 867-975-5805

| Type of Decision Requested | Legislative Authority | Related Board Policies |
|--|------------------------------|--|
| Prohibiting sale of liquor in a community when public meeting held (application only by a council) | Act s. 6(4) | |
| SOP issuance, where Board approval required | Act s. 15(4) | Policy Manual Tab F Interpretive Directive no 4 (SOPs) |
| Approval of changes to licensed hours (approval by Board or executive secretary) | Regs. s. 26(2) | Policy Manual Tab E Interpretive Directive no 1 (Time Change) Interpretive Directive no 5 (Banquet Rooms) Interpretive Directive no 6 (Serving Food outside Licensed Hours) |
| Approval of licensed hours outside of 10:00 to 02:00 | Regs. s. 27(1) and 27(2) | Policy Manual Tab E Interpretive Directive no 1 (Time Change) Interpretive Directive no 6 (Serving Food outside Licensed Hours) |
| Authorizing purchase of liquor by licence holders from other than warehouse | Regs. s. 36(1) and 69 | |
| Authorizing taking of liquor from licensed premises | Regs. s. 38 and 71 | |
| Allowing persons to be present in cocktail lounge more than 15 minutes after closing | Regs. s. 40 | |
| Approval of structural alterations or additions to licensed premises | Regs. s. 41(1) | |
| Authorizing issuance of non-voting associate club membership | Regs. s. 53(4) | |
| SOP resale: more than one per week | Regs. s. 83(2) | Policy Manual Tab F Interpretive Directive no 4 (SOPs) |
| SOP: modifying application of Schedule D amounts of liquor | Regs. s. 83.1(2) | Policy Manual Tab F Interpretive Directive no 4 (SOPs) |
| SOP: extension of certain licensed hours by executive secretary | Regs. s. 86(1) | Policy Manual Tab F Interpretive Directive no 4 (SOPs) |
| SOP resale: extension of licensed hours | Regs. s. 86(2) | Policy Manual Tab F Interpretive Directive no 4 (SOPs) |
| Advertizing liquor | Regs. s. 117 | |

SPECIAL OCCASION PERMIT PURCHASE ORDER

DATE: _____

Organization Information:

Function Information

Name _____
 Address _____
 Community _____
 Prov Territory _____
 Postal code _____
 Contact phone _____
 Work phone _____
 Fax: _____

Community _____
 Resale or ordinary _____
 SOP number _____
 Function date and times _____
 Location of function _____
 Contact name _____
 Contact phone _____
 Contact fax _____

| Qty | NLM ITEM no | DESCRIPTION | UNIT PRICE | AMOUNT |
|-----|-------------|-------------|------------|--------|
| | | | | \$ - |
| | | | | \$ - |
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| | | | | \$ - |

SUBTOTAL (GST included in prices)
PACKAGING and HANDLING (GST included)

Total Amount \$ -

Spirits 750ml = 20 drinks, 1140ml = 30 drinks, 1750ml = 40 drinks
 Wines 750ml = 8 drinks, 1000ml = 10 drinks, 4000ml = 42 drinks
 Beer and coolers = 1 drink

2 Drinks Per person X Capacity X HOURS TOTAL DRINKS



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 Nunavut Liquor Licensing Board
 Nunavummi Taan'ngaliqinirmut Laisaliqiyit Katimayit
 Commission des licences d'alcool du Nunavut

Statement of Account
for Resale Special Occasion Permit
 (Pursuant to Liquor Regulations Section 97)

Resale No:

IMPORTANT:

This statement must be completed and returned within **30 days**
 from the date of the function or license privileges may be suspended.

| | |
|-----------------------|---|
| NAME OF ORGANIZATION: | DATE OF FUNCTION HELD Month/Day/Year |
|-----------------------|---|

| REVENUE | | |
|----------------------|----------|---|
| SOURCE | \$AMOUNT | c |
| ADMISSION CHARGE | | |
| LIQUOR SALES | | |
| FOOD SALES | | |
| | | |
| other - specify | | |
| other - specify | | |
| other - specify | | |
| TOTAL REVENUE | | |

| EXPENDITURE | | |
|---------------------------------|----------|---|
| SOURCE | \$AMOUNT | c |
| HALL RENTAL | | |
| LIQUOR PURCHASE | | |
| FOOD PURCHASE | | |
| ENTERTAINMENT (band, etc.) | | |
| other - specify (pop) | | |
| other - specify (staff) | | |
| other - specify (permit) | | |
| TOTAL EXPENDITURE | | |

| | |
|--|-------------------|
| REVENUE minus (-) EXPENDITURE equals (=) | NET PROFIT |
|--|-------------------|

This NET PROFIT will be used for the following purposes:

| | | |
|------------------------|----------|-----------------------|
| Signature of treasurer | Location | Date (Month/Day/Year) |
| x | | |

| | |
|---|--|
| RETURN | Executive Secretary |
| TO: Nunavut Liquor Licensing Board | Nunavut Liquor Licensing Board |
| | Box 1000 Stn 330, Iqaluit, Nunavut X0A 0H0 |
| | or by email to: nllb@gov.nu.ca |