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NUNAVUT FOOD SECURITY COALITION
NUNAVUNMI NIQIKHAQAQNIKKUT KATIMAYIIT
COALITION SUR LA SÉCURITÉ ALIMENTAIRE DU NUNAVUT

COMMUNITY FOOD SECURITY INITIATIVES PROGRAM

INSTRUCTIONS FOR APPLICANTS

1. Application guidelines can be found below. Interested applicants are encouraged to contact the Department of Family Services representative to discuss or enquire about the Community Food Security Initiatives Program**:**

    Ashley Appaqaq
    Territorial Food Security Coordinator
    Nunavut Food Security Coalition
    Grants and Contributions
    Poverty Reduction Division, Department of Family Services
    Arnakallak Building 224
    P.O Box 1000, Station 1220, Iqaluit, NU, X0A 0H0
    E-mail: AAppaqaq2@gov.nu.ca
    ☎ **(867) 975-5213**
    🖷 **Fax (867) 975-5297**

2. Applications must be received in hard copy or by email or fax by March 25, 2022 by 5:00 p.m. EST.
3. Applicants will be notified when applications have been received.
4. Applications may be made in Inuktitut, Inuinnaqtun, English or French.

<u>GUIDELINES</u>

PROGRAM OBJECTIVES

The purpose of the Nunavut Food Security Community Initiatives Program is to support projects that:

-   Encourage and support community based projects addressing one or more of the themes outlined in the *Nunavut Food Security Strategy and Action Plan*. These themes include: access to country foods, store-bought foods, local food production, life skills programs, policy and legislation, community initiatives.
-   Encourage projects that are in line with the Guiding Principles of the *Nunavut Food Security Strategy and Action Plan*.

ELIGIBLE APPLICANTS

Eligible applicants include Nunavut-based non-profit organizations, societies and municipal organizations.

ELIGIBLE PROJECTS

Applicants are encouraged to contact the Community Engagement Planner to discuss the scope and nature of proposed projects. **Eligible projects will:**

- Contribute to the development and/or continuation of a food security projects;
- Aim to increase the ability of Nunavummiut to improve their own food security through life and food skills development;
- Encourage parents and children to learn and build food and life skills together;
- Reduce barriers to food access.

Projects must occur in Nunavut.

INELIGIBLE PROJECTS/EXPENSES

Projects solely focused on the purchase of food items to stock a food bank or soup kitchen **will not** be funded, food items as part of a project are eligible.

This funding **is not** intended to support capital costs, nor should it be used to support ongoing building operational and maintenance costs.

ASSESSMENT AND CRITERIA

Applications will be reviewed by a review committee nominated by the Nunavut Food Security Coalition. The applicant's ability to meet the assessment criteria will be considered based on the information submitted in the proposal. Particular attention will be paid to the project description and budget.

The review committee may contact applicants for additional information or may make recommendations on alternative funding programs for which projects may be eligible. The committee may decide to fund projects at a level below the amount requested.

The review committee will use the criteria outlined below to evaluate proposals for eligibility and level of funding:

(a) *Strength and Scope of Project*
- Who will be involved in carrying out the project?
- How does the project address food security?
- How will the project be carried out?
- What are the benefits/impacts to the community?
- What is the anticipated duration of the project?

(b) *Community Support*

- What is the extent of community support and involvement in the project?
- How do you plan to inform your community about the project?
- How will the project build community capacity?
- Will results and ideas be shared with other communities?

(c) *Budget*

- Does the budget include reasonable and realistic expenses?
- Are there any in-kind contributions to the project?

REPORTING REQUIREMENTS

Successful funding recipients will enter to a Contribution Agreement with the Department of Family Services and will be required to provide financial and activity reporting as set out in the contribution agreement.

Reports may be made in Inuktitut, Inuinnaqtun, English or French.

Recipients are encouraged to contact the Public Engagement Planner with any questions or concerns when completing reporting requirements.

Recipients are also encouraged to share project information through the Nuluaq Inuit Community Based Food Initiatives Mapping Project.

APPLICATION CHECKLIST

Nunavut Food Security Community Initiatives Program proposal requirements and checklist:

- ✓ Please refer to the Community Food Security Guidelines when providing your detailed project description explaining how you will carry out your project and how it addresses one or more of the themes outlined in the *Nunavut Food Security Strategy and Action Plan*.

- ✓ A detailed budget and any other sources of funding identified. This may also include in-kind contributions or volunteer time.

- ✓ If you are a society, a Valid Letter of Good Standing, the registration number, a current List of Board of Directors and their contact information is required.