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Building Nunavut Together
Nunavut liuqatigiingniq
Bâtir le Nunavut ensemble

GOVERNMENT OF NUNAVUT

EMPLOYMENT OPPORTUNITY

Title: Manager, Communications

Department: Family Services

Community: Iqaluit

Reference Number: 17-508237

Type of Employment: Indeterminate

Salary range: \$109,029 to \$123,694 per year, 37.5 hours/week

Northern Allowance: \$16,008 per year

Union Status: Excluded

Housing: Subsidized Staff Housing is not Available

Closing date: Open Until Filled

This employment opportunity is restricted to residents of Iqaluit only.

Reporting to the Director of Policy, the Manager, Communications (Manager) is tasked with the strategic leadership, management, and administration of the Department's Communications services, in keeping with its mandate. In so doing, the incumbent is ultimately accountable for managing the Department's messaging and profile/ image (through its communication materials) to both internal and external audiences. As such, the incumbent plays a critical role in ensuring that communication products and services are of high quality, align to legislated requirements, and developed/ delivered in a way that supports the Government of Nunavut's (GN) and Department's policies and priorities. The Manager is effectively the conduit for the Department's communications activities / products.

The Manager, in their role, oversees all communications activities for all divisions to ensure overall messaging is of the highest quality and presented clearly, accurately, and appropriately. The Manager provides strategic and needs-based communications planning, counsel and advice, including key messaging, issues / risk management, and media relations support to the offices of the Minister; Deputy Minister; Assistant Deputy Minister, Regional and divisional leads, and other department staff, as and when required.

The knowledge, skills, and abilities required for this job are usually obtained through a recognized bachelor's degree in communications, journalism, business, public administration or a related field, plus two (2) years of experience in a communications, preferably in a northern/government. Two (2) years of supervisory experience in required. This is a Highly Sensitive Position and a satisfactory Criminal Record Check, along with a clear Vulnerable Sector Check is required.

The Official Languages of Nunavut are Inuktitut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit Qaujimagatuqangit, Inuktitut and experience working in a northern cross-cultural environment are also considered assets.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

An eligibility list may be created to fill future vacancies.

If you are interested in applying for this job, please email your cover letter and resume to IqaluitApplications@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Department of Human Resources
Government of Nunavut
PO Box 1000, Station 430, Iqaluit, Nunavut X0A 0H0

<https://gov.nu.ca/en/employment-training-and-career-development/job-listings>

Phone: (867) 975-6222

Toll Free: 1-888-668-9993

Fax: (867) 975-6220

Email: IqaluitApplications@gov.nu.ca