Building Nunavut Together
Nunavuliuqatigiingniq
Bâtir le Nunavut ensemble

GOVERNMENT OF NUNAVUT

EMPLOYMENT OPPORTUNITY

Title: Executive Director, Kivalliq School Operations
Department: Education
Community: Baker Lake
Reference Number: 09-508306
Type of Employment: Term ending February 22, 2027.

Salary range: $134,655 to $192,364 per annum
Northern Allowance: $24,281 per annum
Union Status: Senior Management- Excluded
Housing: Subsidized Staff Housing is not Available
Closing date: May 10, 2024 @ 11:59 p.m. central time

This employment opportunity is restricted to Government of Nunavut employees only.

The Government of Nunavut was selected as one of Canada's Best Diversity Employers, Top Employers for Young People and recent graduates in 2023. With one of the fastest growing and youngest populations in Canada, Nunavut is a dynamic, vibrant territory, committed to becoming an even better place for future generations. As a government, we are strengthening our unique model of governance - one that integrates Inuit societal values, promotes use of the Inuktut language, achieves a representative public service, and collaborates with partners to achieve the promise of Nunavut. Successful applicants will enjoy a competitive salary, medical and dental benefits, a defined benefit pension plan, relocation privileges and opportunities for training and career advancement.

Reporting to the Assistant Deputy Minister, Education Programs, the Executive Director, Kivalliq School Operations (Executive Director), is part of the senior team that contributes to and supports in the provision of the highest educational standards and services in Nunavut. The Executive Director is an integral part of senior administrative team responsible for helping to ensure that educational standards, services, and activities conform to the requirements set by the Department; reflect the strategic objectives set for the Region by the Department; and contribute to producing high quality graduates who are able to access local job opportunities and function as citizens of the world.

As the chief officer in the Region, the Executive Director is ultimately responsible for overseeing the effective implementation of the *Education Act* and more specifically the delivery of the Education Program within the Region. In doing so, the Executive Director is accountable for the strategic leadership and setting the strategic direction of the Regional School Operations (RSO) for the purposes of facilitating the efficient operation of safe and secure student-cantered schools that conforms to the Nunavut curriculum and are responsive to the needs of the community. The Executive Director will also provide professional advice and support to the *Minister, Deputy Minister, Assistant Deputy Minister, Education Programs* as well as participating in departmental and inter-departmental committees as required.

The knowledge, skills, and abilities required for this position are usually obtained through a recognized master's degree in education ideally with a specialization in Education Administration along with a minimum five (5) years of an elementary and/or secondary education administration / management experience and served as a principal or a Regional Office administrator. Two (2) years of experience as a senior manager (e.g., Superintendent of schools) along with Classroom teaching experience (elementary and/or secondary school) is also required. The ideal candidate is enrolled in / is committed to completing and Educational Leadership program in Nunavut. This is a Position of Trust and a satisfactory Criminal Record Check is required.

The Official Languages of Nunavut are Inuktut, English and French. Applicants may submit their resume in any of the official languages of Nunavut. Fluency in more than one of Nunavut's official languages would be considered an asset. Knowledge of Inuit communities, culture, land, Inuit Qaujimajatuqangit, Inuktut and experience working in a northern cross-cultural environment are also considered assets.

If you are interested in applying for this job, please email your cover letter and resume to KivalliqHR@gov.nu.ca Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Department of Human Resources, Government of Nunavut
PO Box 899, Rankin Inlet, Nunavut X0C 0G0
www.gov.nu.ca/public-jobs

Phone: (867) 645-8065
Toll Free: 1-800-933-3072
Fax: (867) 645-8097
Email: KivalliqHR@gov.nu.ca

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As this is a term position until February 22, 2027, current indeterminate Government of Nunavut employees may be offered a competitive transfer assignment for the duration of the term if they are deemed to be the successful candidate, however this is subject to managerial approval.

Acceptable combinations of education and experience may be considered for this position. We encourage you to apply if you have equivalent years of education and/or experience equal to the education and experience requirements listed above.

An eligibility list may be created to fill future vacancies.

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