



## GOVERNMENT OF NUNAVUT EMPLOYMENT OPPORTUNITY

**Title: Coordinator, Community Programs, North Baffin**  
**Department:** Nunavut Arctic College  
**Community:** Iqaluit  
**Reference Number:** 051-2024-COORDN-01814  
**Type of Employment:** Term to August 2, 2024

**Salary:** \$117,746 to \$133,647 per annum  
**Northern Allowance:** \$16,008.00 per annum  
**Union Status:** Excluded  
**Housing:** Subsidized Staff Housing is not Available  
**Closing date:** Open until filled

This employment opportunity is open to all applicants.

Reporting to the Chair, Community and Distance Learning, the incumbent will be responsible for supervising community Adult Educators, Instructors and managing all aspects of educational programming in the community Learning Centers of North Baffin: Arctic Bay, Igloolik, Hall Beach, Clyde River, Resolute Bay, Pond Inlet, and Grise Fiord. Programs may include academic, literacy, trades as well as certificate and diploma programs. The incumbent will ensure that the North Baffin region is realizing Nunavut Arctic College's commitment to the provision of community-based programs and the Government of Nunavut's vision of continuous learning and the best practices in the field of adult learning and teaching.

The Coordinator, Community Programs-North Baffin will manage all contract and base funded programming and will work with a variety of strategic partners and faculty to meet the training needs of adult learners in the seven North Baffin communities. This will involve planning programs, managing budgets, determining resources and arranging and mentoring staff. The incumbent will act as an educational advocate and resource for adult and community-based methods to identify, develop and deliver appropriate courses and programs. This will involve collaborative efforts within the division and with other governmental and public sector representatives including community groups and stakeholders.

The successful candidate will have successfully completed a Bachelor of Education degree, with Adult Education concentration or a Bachelor of Arts degree in Educational Administration (post-secondary), plus a minimum of 2 years of experience in the field of community-based education, and 2 years of experience in a leadership role involving supervising staff and program development. The ability for the incumbent to speak, read or write in one of the Inuit languages would be a definite asset as well as having cross cultural experience, preferably in in the North.

Equivalencies that consist of an acceptable combination of education, experience, knowledge, skills and abilities will be considered.

Knowledge of Inuit language, communities, culture, land and Inuit Qaujimagatuqangit is an asset.

**If you are interested in applying for this job, please email your cover letter and resume to [NACHR@arcticcollege.ca](mailto:NACHR@arcticcollege.ca) . Please include the REFERENCE # in the subject line of your email.**

- The Government of Nunavut is committed to creating a more representative workforce so it can better understand and serve the needs of Nunavummiut. Priority will be given to Nunavut Land Claims Beneficiaries.
- Candidates must clearly identify their eligibility in order to receive priority consideration under the Nunavut Priority Hiring Policy.
- Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will not necessarily disqualify candidates from further consideration.
- Job descriptions may be obtained by fax, email or on the website.
- Only those candidates selected for an interview will be contacted.

**CONTACT:** Staffing and Human Resources Consultant  
Nunavut Arctic College  
PO Box 990, Rankin Inlet, Nunavut X0C 0G0  
[www.arcticcollege.ca](http://www.arcticcollege.ca)

**Phone:** (867) 645-4170  
**Fax:** (867) 645-2387  
**Email:** [NACHR@arcticcollege.ca](mailto:NACHR@arcticcollege.ca)