



POSITION DESCRIPTION

Qulliq Energy Corporation

TITLE	Plant Operator	POSITION NUMBER	701012
REPORTS TO	Production Supervisor - Iqaluit	POSITION GRADE LEVEL	E
HOME COMMUNITY	Iqaluit	POSITION TYPE	Indeterminate

PURPOSE	The Plant Operator is responsible for maintaining safe and continuous power generation and distribution, as well as the maintenance requirements of all mechanical and electrical equipment. The Plant Operator is also responsible for operating and monitoring the diesel powerhouses and associated systems to provide safe, reliable electrical service to Qulliq Energy customers in the community in a cost effective manner.
PRIMARY RESPONSIBILITIES	<ul style="list-style-type: none"> ☐ Operates the plant ensuring all safety and emergency equipment are maintained in accordance with applicable standards. ☐ Conducts plant checks as required to ensure there are no issues requiring immediate attention. ☐ Performs minor preventative maintenance and emergency repairs as required. ☐ Monitors fuel transfers to ensure safe and expedient delivery according to IAW fuel transfer procedures. <ul style="list-style-type: none"> • Re-orders routine materials for plant operations, maintenance and staff. • Assists area maintenance or contract maintenance crews in the completion of projects concerning scheduling, monitoring and actual hands-on assistance. ☐ Provides information to Plant Superintendent and/or Production Supervisor for the preparation and submission of performance measurements. ☐ Maintains Plant Yard and Fuel Berm to a high level of operational readiness and cleanliness. ☐ Monitors and coordinates responses to emergency calls.
EDUCATION AND TRAINING	<ul style="list-style-type: none"> ☐ High school diploma. ☐ Vocational education related to power generation or distribution preferred.
PRIOR EXPERIENCE	<ul style="list-style-type: none"> ☐ Experience in the production and distribution of power. ☐ Basic computer skills are an asset. <ul style="list-style-type: none"> • Valid drivers' license and satisfactory drivers abstract.
INTERPERSONAL SKILLS	The incumbent interacts with a variety of people including fellow employees, customers, the public, or others outside the organization. Communications are of limited difficulty and usually involve routine, straightforward exchanges of information.
CONCENTRATION	The position routinely involves a moderate degree of high alertness and concentration to complete job tasks. There are some sensory demands or job requirements for unusual vigilance or attentiveness. Employees usually control their own work pace; however, there are some time pressures to finish specific job tasks.
PHYSICAL DEMANDS	The incumbent will occasionally lift more than 50 pounds. The need for physical stamina and endurance is extremely significant. The degree of physical strain produced on the job is very high.
SCOPE	The incumbent has a moderate degree of job structure with a variety of job tasks. Employees receive general direction regarding their work; however, discretion and judgment must be used to make decisions, interpret directions, and apply guidelines.
MATERIAL RESOURCES	Work requires a limited responsibility for material resources and the incumbent has a limited control over the resources.
INFORMATION RESPONSIBILITY	Work requires a limited to moderate degree of responsibility for information. The information can be sensitive, protected and confidential and can be of some to moderate significance.
SUPERVISORY	The incumbent is not responsible for directing others.
WORKING CONDITIONS	Routine exposure to moderately adverse and undesirable environmental conditions, including loud noise, diesel fuel and rotating equipment. May require safety equipment and precautions.
AUTHORIZATION	

_____ Senior Manager (Department)	_____ Date	_____ President and CEO	_____ Date
_____ Supervisor	_____ Date	_____ Employee	_____ Date

The content of this position description is intended to describe the general work being performed by the incumbent in this position. It is by no means intended to be an exhaustive list of all responsibilities and activities required of this position, nor could it be. The incumbent will be required to additional work duties assigned by Management. For express clarity, the work activities of any position at QEC will not be limited to the PositionDescription.