

# Inuit Language Incentive Program

The Inuit Language Incentive Program promotes and encourages the use of Inuktitut in the public service. The program provides three possible placements. Upon successful completion of verbal and written placement testing, employees will be eligible to receive an annual incentive at one of three levels: Level 1 (fluency) - \$1,500; Level 2 (fluency plus reading and writing) - \$2,400 or Level 3 (expert) - \$5,000.

All GN employees (including indeterminate, term, casual and relief) are eligible to apply for a placement test, with the exception of employees covered by the Nunavut Teachers' Association and Qulliq Energy Corporation collective agreements, and people employed as professional interpreters/translators.

## **Filling out the application form:**

1. Please fill out the employee information portion **ONLY**.
2. Ensure that all blank sections are filled out including your name and employee number, as well as the date of the application.
3. Once the employee portion of the form is complete, submit by clicking on the **SUBMIT** button at the top of the form.
4. IUT will contact you to schedule a proficiency test.
5. Once your testing has been completed and your proficiency established, you will receive payment retroactive to the date you requested the testing.
6. If you are having issues with submitting online, print out the form and provide it to Inuit Uqausinginnik Taiguusiliuqtiit (IUT) for processing.

**Note:** All employees must recertify every five years.

Employees who currently receive a bilingual bonus for Inuktitut will be transferred to level one of this program and must complete a placement test within two years to retain the incentive payment.

## **Questions:**

If you have questions regarding the application form, please contact the Department of Finance at [lqaluitpayoffice@gov.nu.ca](mailto:lqaluitpayoffice@gov.nu.ca)

If you have questions regarding the proficiency test, response to applications and scheduling, please contact IUT at [IUT-assessment@gov.nu.ca](mailto:IUT-assessment@gov.nu.ca)

# Inuit Language Incentive Application Form

## Employee Information (completed by employee)

Last Name		First Name		Employee Number	Employment Type
Unit		Group		Department	
Division/Section				Region	Community
SRM Last Name	SRM First Name	SRM Title		SRM Email Address	

## Inuit Language Incentive Qualifying Information

*For IUT Division purposes only*

Date Test Requested	Date Tested	Re-testing Date (5 years from date tested)
Level Attained	Change in Level?	Amount Per Year*

\*The amount per year shown is based on full time hours. The actual amount paid is based on the amount shown divided by the number of hours associated with the employee's group. Part-time and Relief employees earnings will be based on the number of hours worked.

Comments

## Authorisation (Employee's Senior Manager)

\_\_\_\_\_  
Senior Manager's Signature

\_\_\_\_\_  
Date

After signing the application, please email it to the IUT Division for final processing. [IUT-assessment@gov.nu.ca](mailto:IUT-assessment@gov.nu.ca)