



## Economic Development & Transportation

### MINE TRAINING FUND POLICY

#### POLICY STATEMENT

The Government of Nunavut is committed to maximizing economic and social benefits to communities impacted by minerals industry activity. A key aspect of this will be coordinating education and training opportunities for all stages of Mineral Exploration, Mine Development, Mineral Extraction and Reclamation.

#### PURPOSE

To maximize the employment opportunities for Nunavummiut from mining and related activities, the *Mine Training Fund* will provide accountable contributions to develop, coordinate, and execute mine training initiatives for Nunavummiut.

#### PRINCIPLES

- Training Partnerships will respect Inuit Qaujimajatuqangit concepts of **Aajiiqatigiinni** (decision making through discussion and consensus), **Pilimmaksarnik** (enabling knowledge and skills to be passed on through observation and practice), and **Piliriqatigiinni/Ikajuqtigiinni** (working together for a common cause).
- Building human capacity is critical to long-term sustainable development in Nunavut.
- Employment of Nunavummiut in mining and exploration projects will help maximize community benefits from the development of Nunavut's mineral resources.
- In order for Nunavummiut to take advantage of the economic opportunities from mining and exploration projects, government, industry and Inuit organizations must work together to develop and coordinate education and training programs.
- Funds will be allocated to facilitate and coordinate training opportunities between government, industry, Inuit organizations, Training Organizations and funding agencies.

- Program funds are to be directed toward the projects that demonstrate the greatest return to the public.
- Program funds are intended to serve as seed money, and their optimal use will be to leverage other sources of financing.
- Recipients of government contributions should be accountable for acceptable program results as set out in funding proposals.

## **APPLICATION**

This policy establishes the general terms for allocating contributions from the Mine Training Fund to eligible training projects.

## **DEFINITIONS**

The following terms apply to this policy:

### **Department**

The Department of Economic Development & Transportation.

### **Mine Training Roundtable** (*the Roundtable*)

Committee responsible for allocating Mine Training Fund to training projects for Nunavummiut. The Roundtable is to include representation from territorial and federal government, industry, Inuit organizations, Training Organizations and Funding Organizations.

### **Coordinator**

Mine Training Coordinator employed by the Department (or designated departmental staff acting as Coordinator). Acts as secretary to the Mine Training Roundtable.

### **Funding Organization**

Government or non-governmental organization which provides funding to training initiatives.

### **Mine Development**

On-site activities of mining construction directly related to the commencement of commercial production.

### **Mineral Exploration**

The act or process of work involved in the exploration of land for the purpose of identifying mineral resources.

### **Mineral Extraction**

The commercial production phase of a mine's lifecycle.

### **Reclamation**

The process of returning mine sites to viable and self-sustaining ecosystems that are compatible with a healthy environment and human activities.

### **Trainee**

A Nunavut Resident who is enrolled in a mine training program.

## **Training Organization**

An organization which provides training to prepare Trainees for employment in Mineral Exploration, Mine Development, Mineral Extraction or Reclamation.

## **Training Partnership**

Co-operative arrangement between two or more members of the Mine Training Roundtable made to serve a common purpose in support of mine training initiatives in Nunavut.

## **AUTHORITY AND ACCOUNTABILITY**

### Executive Council

The Executive Council shall approve program provisions and any exceptions to this policy.

### Financial Management Board

The Financial Management Board approves an annual budget for contributions contained within this policy, as well as expenditures additional to those appropriated in the Main Estimates in the event of unplanned contribution needs.

## **ROLES AND RESPONSIBILITIES**

### Minister

The Minister will

- approve Training Partnerships recommended by the Mine Training Roundtable; and
- table annually in the Legislative Assembly a summary of contributions detailing the amount of each contribution, the partners involved, the number of Trainees, the type of training initiative supported, and the community where each training initiative was held.

The Minister may delegate authority to implement provisions of this policy to the Deputy Minister.

### Mine Training Roundtable

The Mine Training Roundtable will assess training needs, solicit proposals, and facilitate Training Partnerships.

These Training Partnerships may support training programs for mine workers who have been temporarily laid off due to cessation of mineral extraction activity.

The Mine Training Round Table will perform due diligence on proposed Training Partnerships and will recommend dispersals from the Nunavut Mine Training Fund for Ministerial approval.

In making its recommendations to the Minister, the Mine Training Roundtable will strive to operate on a broad consensus basis.

## **ELIGIBILITY**

Eligible recipients of program funds are Training Organizations, as defined in this policy.

Eligible Training Partnerships are projects that provide training to prepare Nunavut residents for employment in Nunavut.

Eligible costs include costs directly associated with delivering a training program, as well as travel, accommodation, per diem, and other costs for Trainees as identified by the project needs assessment.

Eligibility is determined by the Mine Training Roundtable. The Coordinator will maintain a record of the rationale for all eligibility decisions.

## **FINANCIAL ASSISTANCE**

Financial assistance will be derived from the department's "Nunavut Mine Training Fund" program as approved by the Legislative Assembly, and from the Community Development Trust funding allocated to the department by Financial Management Board.

## **SUPPORTING DATA**

Training Organizations will provide a proposed curriculum and budget for each Training Initiative brought before the Roundtable.

## **ACCOUNTABILITY REQUIREMENTS**

Recipients are required to submit a report to the Mine Training Roundtable on the outcomes and benefits achieved by the supported initiatives.

This report will include:

- Financial statement of the project to include:
  - Funding sources
  - Percentage of funds expended in Nunavut
- Data on trainees:
  - Number training positions offered
  - Number of applicants
  - Number graduates
  - Age
  - Sex
  - Beneficiary, or non-beneficiary
  - Community

On an annual basis the Mine Training Round Table will submit a report to the Minister detailing the projects that were supported.

## **PROVISIONS**

### General Conditions

All provisions contained in the *Financial Administration Act*, *Government Contract Regulations* and the Financial Administration Manual shall apply to the financial administration of all contributions issued by the Department.

All recipients of contribution assistance must permit the Department access to the project site or premises, to inspect all books and other financial statements related to the project, and to obtain any other information necessary for evaluating the success of the project.

The *Access to Information and Protection of Privacy Act* applies to all aspects of the content, financial management, and general performance of any partnership agreement signed under this policy.

## **FINANCIAL CONDITIONS**

The Fund will provide accountable advances to Training Organizations to support participation by Nunavut Residents in mine training initiatives.

The Department reserves the right to withdraw funding in the event that recipient organizations fail to meet the obligations of their contract agreement.

Any surplus funds must be repaid to the Government of Nunavut.

The Government of Nunavut is limited to the amount of funding authorized and the Government will not be responsible for any shortfalls or deficits.

## **PREROGATIVE OF EXECUTIVE COUNCIL**

Nothing in this directive shall in any way be construed to limit the prerogative of Executive Council to make decisions or take action respecting the Mine Training Fund Policy of the Government of Nunavut, outside the provisions of this directive.

## **SUNSET**

This policy will be effective from the date of signature until March 31, 2011