



DEPARTMENT OF HEALTH

GRANTS AND CONTRIBUTIONS POLICY

POLICY STATEMENT

The Department of Health is committed to a grants and contributions approval process that is accountable, easy to understand, fair, transparent, and reflective of community-based needs and Inuit societal values.

PRINCIPLES

This Policy is based on the following principles:

1. All roles and responsibilities are clearly defined, and the process is open and transparent to Nunavummiut.
2. Programs and services offered by the Department will represent the values, knowledge, beliefs, and cultural distinctiveness of Nunavummiut.
3. Activities of the health care system will support the full continuum of care through promotion, prevention, treatment, continuing care, and rehabilitation.
4. The Department is committed to the guiding principles of Pijitsirniq (serving and providing for family and/or community), Aajiiqatiginni (decision making through discussion and consensus), and Piliriqatigiiniq (working together for a common cause).
5. The health care system will operate in a way that is accountable, sustainable, and responsive to the needs of Nunavummiut.
6. Programs and services will support Inuuqatigiittiarniq (healthy communities) by helping individuals, families, and communities to have responsibility in achieving health, well-being, and self-reliance.
7. Activities of the health care system will support healthy living through the maintenance of physical, social and mental well-being, in addition to the prevention and treatment of illness and injury.

8. The Department supports staff training, professional development, and life-long learning, including initiatives to increase Inuit participation in the workforce.
9. The Department will work in co-operation with Nunavut Tunngavik Incorporated, as described in Article 32 of the *Nunavut Land Claims Agreement*, and in accordance with *Aajiqatinniq*.

APPLICATION

This Policy applies to non-profit community-based organizations, community governments, Nunavut Arctic College, District Education Authorities, individuals and other approved organizations who direct their efforts in support of the health care system. Organizations, agencies or individuals that do not meet the eligibility requirements will be encouraged to consider partnerships with those deemed eligible under this Policy.

DEFINITIONS

Audited Financial Statement

An audited financial statement prepared in accordance with Canadian Generally Accepted Accounting Principles consistently by an accountant registered under either the *Certified General Accountants Act* (Nunavut), or the *Institute of Chartered Accountants Act* (Nunavut).

Bursaries

Provide Nunavut Arctic College students with financial assistance, based upon their financial need. Bursaries have a return of service obligation.

Community-based Application

A funding application originating from a community in Nunavut that has community support.

Community Government

A municipal corporation, or in the absence of a municipal corporation, a community governing authority recognized by the Minister.

Contribution

A conditional transfer payment made to a recipient from whom the Government of Nunavut will not receive any goods or services. Contribution payments are conditional on performance or achievement and are subject to audit or other financial reporting requirements.

District Education Authorities (DEAs)

District Education Authorities recognized by the *Education Act* (Nunavut).

Education Leave Financial Assistance

Money paid to or on behalf of an employee for the purpose of participating in an educational or training program. It may include all or some portion of the employee's salary, travel expenses, registration fees and/or course related materials.

Grant

A transfer payment made to a recipient from whom the Government of Nunavut will not receive any goods or services. A grant is a payment without a financial accountability requirement. However, an achievement report or other non-financial accountability requirements may be required.

Journal Voucher

A non-cash transfer of funds from one Government of Nunavut department to another Government of Nunavut department.

MOU

A Memorandum of Understanding is a document that expresses mutual accords on a matter or matters between two or more parties.

Non-Profit Organization

A regional or territory-wide organization that is recognized by the *Societies Act* (Nunavut) as non-profit in nature, or other non-profit local or territorial associations, groups or agencies that are recognized by the Department.

Post-Secondary Educational Institutions

Nunavut Arctic College or other post-secondary educational institutions recognized by the Department.

Un-Audited Financial Statement

A financial statement prepared and signed by the recipient of a grant or contribution that has not been audited by an accountant registered under either the *Certified General Accountants Act* (Nunavut) or the *Institute of Chartered Accountants Act* (Nunavut).

Recipient

An individual, non-profit community-based organization, community governments, Nunavut Arctic College, District Education Authorities, and any other organization that receives funding under this Policy.

Schedule of Revenues and Expenditures

An un-audited financial report of revenues and expenditures pertaining to a project, signed by a Recipient.

Scholarships

Academic awards presented to students for maintaining the highest academic standing and rigor in a Nunavut Arctic College program.

Working Groups

Review committees established by the Department to review applications for grants and contributions and make recommendations to the officials described in the attached schedules.

ROLES AND RESPONSIBILITIES

Minister

The Minister of Health is accountable to the Executive Council for the implementation of this Policy.

Deputy Minister

The Deputy Minister of Health is accountable to the Minister for the administration of this Policy, including final approval on the awarding of all grants and contributions.

Directors

Directors are accountable to the Deputy Minister. They are responsible for oversight and administrative compliance with the terms of this Policy.

Administrative Officers

Administrative Officers provide accountability by ensuring all grant and contribution funding is awarded for the purpose intended. They also ensure Recipients submit any required financial statements and program activity reports, support administrative compliance with the *Financial Administration Act* (Nunavut) and ensure payments are made in a timely manner.

PROVISIONS

Eligibility

- (a) Eligibility for this Policy is restricted to non-profit community-based organizations, community governments, Nunavut Arctic College, District Education Authorities, individuals or other organizations as set out in the attached schedules. When requested, the Department assists applicants with the preparation of funding proposals.
- (b) All applications approved for funding must be project specific, with a clearly defined timeline for completion. Meeting the eligibility requirements of this Policy does not guarantee funding approval.
- (c) The grants and contributions program should not be viewed as a source of personal income. Applications that request ongoing salary dollars will be assessed regarding their effectiveness in meeting the overall objectives of

each grant or contribution program and the limited sources of available funding.

Financial Conditions

- (a) All provisions contained in the *Financial Administration Act* (Nunavut) and the Government of Nunavut's Financial Administration Manual shall apply to the financial administration of all grants and contributions issued by the Department.
- (b) Prior to issuing payment, the Recipients of a contribution shall sign a Conditional Contribution Agreement, which contains their project goals and objectives, guidelines for allowable expenditures, completion timeline, and financial reporting and accounting requirements.
- (c) Contributions over \$25,000 must be paid in installments as outlined in the terms of the Conditional Contribution Agreement.
- (d) Recipients of a contribution in excess of \$50,000 are required to submit a mid-year un-audited financial statement (as scheduled in the conditional contribution agreement), and year-end audited financial statements, including an audited schedule of revenues and expenditures, within 60-90 days (depending on the schedule) after the end of the project or the Government of Nunavut's fiscal year-end.

The Department may in its sole discretion provide an extension or extensions to Recipients for the submission of financial statements. In such instances, the Recipient must provide in writing the reason or reasons for an extension.

- (e) In instances where the required un-audited or audited financial statements and schedules of revenues and expenditures are not submitted, or the Recipient has identified surplus project funds, – except contributions funded by the Government of Canada through third party transfers which may carry unused funds to the next fiscal year within the terms of the agreement – the amounts outstanding will be deducted from any future payments and/or prohibit future conditional contribution agreements until the required financial statements and schedules are submitted, or the amount unaccounted for is repaid.
- (f) Recipients are required to repay any surplus project funds or unaccounted project expenditures to the Government of Nunavut within 30 days of the completion of the project or the term of the contribution – except for contributions funded by the Government of Canada through third party transfers which may carry unused funds to the next fiscal year within the terms of the agreement.
- (g) Funding in one fiscal year does not guarantee funding in subsequent years.
- (h) Under the terms of this Policy, the Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits incurred by Recipients.

- (i) All applicants for funding must disclose if they have applied for funding for the same project from other sources, in order to avoid any possibility of double funding.
- (j) The Government of Nunavut reserves the right to conduct an audit of any project funded through a grant or contribution.

APPEALS

Because the Department of Health works in conjunction with its grant and contribution funding recipients, and funding proposals are not application driven, an appeal process is not required.

FINANCIAL RESOURCES

Financial resources required under this Policy are conditional on approval by the Legislative Assembly and on the availability of funds in the appropriate budget. Contributions funded by the Government of Canada through third-party transfers are subject to available funding and the terms and conditions imposed on the transfer of funds.

PREROGATIVE OF EXECUTIVE COUNCIL

Nothing in this Policy shall in any way be construed to limit the prerogative of the Executive Council to make decisions or take action respecting Department of Health grants and contributions outside the provisions of this Policy.

SUNSET

This Policy shall be in effect from the date of signature until March 31, 2018.

SCHEDULE A

CONTRIBUTIONS

Education and Training Programs	A-1
Public Health Initiatives	A-2
Alcohol and Drug Treatment Programs	A-3
Education Leave Financial Assistance	A-4
Suicide Prevention Initiatives	A-5

Third-Party Funding

Healthy Living Initiatives	A-6
Healthy Children, Families, and Communities	A-7
Chronic Disease and Injury Prevention	A-8
Mental Health and Addictions	A-9
Population and Public Health Research	A-10

SCHEDULE A-1
CONTRIBUTIONS

EDUCATION AND TRAINING PROGRAMS

Purpose	Contribution funding is available for the delivery of education and training programs that support the training and development of an Inuit workforce within the health care sector. These include, but are not limited to, programs such as the Community Health Representative Program, Mental Health Worker Program and the Midwifery Diploma Program.
Eligibility	Eligible programs are delivered by Nunavut Arctic College or other recognized post-secondary educational institutions.
Review	Funding proposals are jointly developed between a post-secondary educational institution and the Department. Departmental officials make recommendations to the Deputy Minister for final approval.
Supporting Data	A completed proposal is submitted to the Department, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
Accountability	<p>Recipients of a contribution in excess of \$50,000 are required to submit mid-year un-audited financial statements (as scheduled in the conditional contribution agreement), and year-end audited financial statements, including an audited schedule of revenues and expenditures, within 60 days of the end of the project or the Government of Nunavut's fiscal year-end.</p> <p>The post-secondary institution is also required to submit program activity reports (including statistics) according to the schedule outlined in the conditional contribution agreement.</p>
Amount	Funding depends upon the nature of the project and available funding. The budget allocated for all education and training programs cannot exceed the total budget allocation approved by the Legislative Assembly. The Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits.
Payment	Contribution payments will be paid in installments.
Term	Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year. Multi-year projects are subject to an appropriate budget being approved by the

Legislative Assembly.

SCHEDULE A-2
CONTRIBUTIONS
PUBLIC HEALTH INITIATIVES

Purpose	Contribution funding is available to support community capacity building, various public health initiatives, and identified health priorities in communities across Nunavut.
Eligibility	Community governments, non-profit organizations, and District Education Authorities.
Review	Funding proposals are jointly developed between an applicant and the Department. Departmental officials make recommendations to the Deputy Minister for final approval.
Supporting Data	A completed application is submitted to the Department, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
Accountability	<p>Recipients of a contribution in excess of \$50,000 are required to submit mid-year un-audited financial statements (as scheduled in the conditional contribution agreement), and year-end audited financial statements, including an audited schedule of revenues and expenditures, within 60 days of the end of the project or the Government of Nunavut's fiscal year-end.</p> <p>The Government of Nunavut is not responsible for any expenditures incurred in excess of the amounts set out in the original or amended schedules. However, in the event the Recipient anticipates a deficit in the amount set out the schedules, the Recipient must advise the Department immediately.</p>
Amount	Funding levels can vary from year to year, however the total amount of all contributions cannot exceed the appropriation approved by the Legislative Assembly.
Payment	Contributions will be paid in installments as outlined in the terms of the conditional contribution agreement.
Term	Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

**SCHEDULE A-3
CONTRIBUTIONS**

ALCOHOL AND DRUG PROGRAMS

Purpose	Contribution funding is available for the provision of community- based alcohol and drug treatment programs.
Eligibility	Non-profit organizations and community governments across Nunavut that provide alcohol and drug treatment programs.
Review	Applicants may submit proposals for community-based alcohol and drug treatment programs. Proposals are reviewed by a departmental Working Group. Final funding approval is at the discretion of the Deputy Minister.
Supporting Data	A completed application is submitted to the Department, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
Accountability	<p>Recipients of contributions greater than \$50,000 are required to submit interim and final financial reports, including year-end audited financial statements and an audited schedule of revenues and expenditures within 60 days of the end of the project or the Government of Nunavut's fiscal year-end.</p> <p>Recipients are also required to submit program activity reports (including statistics) according to the schedules in their respective conditional contribution agreements. In addition, recipients must submit quarterly financial statements prepared in accordance with the budget categories set out in schedules attached to the conditional contribution agreement, showing the actual expenditures for the programs and services provided. The Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits.</p> <p>If the required financial accounting is not submitted, the Recipient may not be eligible for further funding until the required financial statements indicating that the contribution was expended are submitted, or the amount unaccounted for is repaid.</p>
Amount	Funding levels depend on the size of the community, programs offered and funding available from other sources; however total combined contributions for alcohol and drug programs cannot exceed the appropriation approved by the Legislative

Assembly.

Payment

Contribution payments will be paid in installments as outlined in the terms of the conditional contribution agreement.

Term

Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE A-4

CONTRIBUTIONS

EDUCATION LEAVE FINANCIAL ASSISTANCE

Purpose	Contribution funding may be provided to departmental employees for the purpose of participating in educational or training programs. Financial assistance may include all or some portion of the employee's salary, travel expenses, registration fees and/or course related materials.
Eligibility	Indeterminate employees of the Department.
Review	The Executive Management Committee reviews and approves all applications for education leave financial assistance.
Supporting Data	Each employee must submit an application for education leave financial assistance. The application should include a breakdown of all associated costs and a statement indicating how the education leave will benefit the Department.
Accountability	<p>All non-salary financial assistance for education leave financial assistance is accounted for as an accountable advance. Employees must provide proof of registration and successful course completion. In addition, the employee must provide original receipts for all eligible expenses claimed.</p> <p>The Government of Nunavut is not responsible for any expenditures incurred in excess of the amounts approved by the Department. If an employee fails to complete the requirements of their Leave of Absence Agreement, the employee is required to repay the Government of Nunavut. The amount due is set out in the Human Resources Manual.</p> <p>Typically, a return of service agreement is required, whereby the employee must continue to work for the Department for a given period of time. Return of service obligations are included in the Leave of Absence Agreement, which is a contractual agreement that is signed by both the employee and employer.</p>
Amount	The maximum amount depends on the proposal submitted to, and approved by, the Executive Management Committee.
Payment	Payment will be made in installments as decided upon by the Executive Management Committee.
Term	Contributions are one-time only or ongoing, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE A-5

CONTRIBUTIONS

SUICIDE PREVENTION INITIATIVES

Purpose	Contribution funding may be provided for activities that support suicide prevention, including activities outlined in the Nunavut Suicide Prevention Strategy Action Plan. Other suicide prevention initiatives may be considered.
Eligibility	The Isaksimagit Inuusirmi Katujjiqatigiit Embrace Life Council, Nunavut Kamatsiaqtut Help Line or other non-profit organizations and community governments.
Review	Proposals are submitted to the Department that support objectives designed to reduce suicide rates in Nunavut. The Deputy Minister has final funding approval.
Supporting Data	A completed proposal is submitted to the Department, which includes a description of the project, an outline of the project goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
Accountability	<p>For contributions greater than \$50,000, Recipients are required to submit interim and final financial reports, including year-end audited financial statements and an audited schedule of revenue and expenses within 60 days of the end of the project or the Government of Nunavut's fiscal year-end.</p> <p>Recipients are also required to submit program activity reports as set out in the conditional contribution agreement schedules. The Government of Nunavut is not responsible for any expenditures incurred in excess of the amounts set out in the original or amended schedules.</p> <p>The Department may also request regular meetings with Recipients to discuss financial reports and to receive program activity progress reports.</p> <p>In instances where the required financial accounting is not submitted, the Recipient may not be eligible for further funding until the required financial statements indicating that the contribution was appropriately expended are submitted, or the amount unaccounted for is repaid.</p>
Amount	Funding is based upon the proposal's proposed activities and objectives. The total of all contributions awarded cannot exceed the appropriation for suicide prevention activities

approved by the Legislative Assembly.

Payment

Contribution payments will be paid in installments as outlined in the terms of the conditional contribution agreement.

Term

Contributions are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE A-6
CONTRIBUTIONS
HEALTHY LIVING INITIATIVES

Purpose	Provides contributions, through multi-year funding from Health Canada, to support healthy living initiatives, such as after-school physical activities, prevention of childhood obesity, and initiatives that encourage healthy lifestyle choices
Eligibility	The Government of Nunavut department responsible for sport and recreation.
Review	An MOU jointly developed between the two departments, which outlines the responsibilities of each department.
Supporting Data	A completed narrative report is submitted to the Department, which includes a summary of the projects approved by the Government of Nunavut department responsible for sport and recreation, including, but not limited to number of participants, hours of activity, and participant age groups.
Accountability	The MOU prescribes the reporting requirements. The Department is not responsible for any expenditures incurred in excess of the amounts set out in the original or amended MOU.
Amount	Funding levels can vary from year to year, however the total amount of all contributions cannot exceed the agreed upon amount in the MOU.
Payment	Funding will be transferred between departments via journal voucher, as requested.
Term	Transfers must occur between April 1 and March 31 of each fiscal year.

SCHEDULE A-7
CONTRIBUTIONS

HEALTHY CHILDREN, FAMILIES AND COMMUNITIES

Purpose	Provides contributions, through multi-year funding from Health Canada, that encourage and support the well-being of children, individuals and families through a community determined approach. The funding is to improve the quality of, and access to, culturally sensitive wellness services at the community level to help create healthy family and community environments in which children and all community members can thrive. Another goal is to improve maternal and infant nutritional health by providing a greater depth of service to women earlier in their pregnancy and for a longer duration postpartum with a particular focus on those at high risk.
Eligibility	The program is delivered through eligible community governments, non-profit organizations, and District Education Authorities.
Review	Funding proposals are reviewed by a Working Group. Conditional contribution agreements are signed at the beginning of the fiscal year and funding is advanced to Recipients based upon a funding formula. Surplus funds can be carried from one fiscal year into the following fiscal year with written approval from the Department.
Supporting Data	Recipients are required to submit a report on program activities which includes project descriptions, an outline of project goals and objectives and interim and final financial statements.
Accountability	Recipients are required to submit mid-year un-audited financial statements. Audited financial statements are due within 60 days following the end of the Government of Nunavut's fiscal year-end. Recipients are also required to submit interim and final program activity reports (including statistics) according to the schedule outlined in the conditional contribution agreement In instances where the required un-audited or audited financial statements are not submitted, or the Recipient has identified surplus project funds, – except those surplus funds for which the Recipient has obtained written approval to carry the funds forward – the amounts outstanding will be deducted from future payments and/or prohibit future conditional contribution agreements. Where community allocations have not been

committed to projects by the stated deadline contained in the conditional contribution agreement, the Department reserves the right to de-commit the unallocated funding and utilize it elsewhere within the territory.

Amount

Funding allocated to communities through eligible organizations depends upon the community's population and available funding. The budget allocated for all community projects cannot exceed the total budget provided by Health Canada.

Payment

Payments will be made by installment, as outlined in the conditional contribution agreement.

Term

Contributions are generally one-time only, with a reporting period from April 1 to March 31 of each fiscal year. Conditional contribution agreements may be for a period greater than one fiscal year.

SCHEDULE A-8

CONTRIBUTIONS

CHRONIC DISEASE AND INJURY PREVENTION

Purpose Provides contributions, through multi-year funding from Health Canada, to address the high rates of chronic disease and its complications, prevent injuries, and improve healthy eating patterns. The funding provides Nunavummiut with opportunities to design, develop and participate in projects to address chronic disease and injury prevention in their communities. Funding can also emphasize the development of knowledge and skills for selecting, preparing, and eating healthy store-bought and country foods.

Eligibility The program is delivered through eligible community governments, non-profit organizations, and District Education Authorities.

Review Funding proposals are reviewed by a Working Group.

Conditional contribution agreements are signed at the beginning of the fiscal year and funding is advanced to the recipients based upon the funding formula. Surplus funds can be carried from one fiscal year into the following fiscal year with written approval from the Department.

Supporting Data A completed application is submitted to the Department, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.

Accountability Recipients are required to submit mid-year un-audited financial statements. Audited financial statements are due within 60 days following the end of the Government of Nunavut's fiscal year-end.

In instances where the required un-audited or audited financial statements are not submitted, the amount of the contribution will be deducted from any future conditional contribution agreement. Recipients are also required to repay any surplus project funds – except those surplus funds for which the recipient has obtained written approval to carry the funds forward – or unaccounted project expenditures to the Government of Nunavut within 30 days of the delivery of the required year-end financial reports.

Recipients are also required to submit interim and final

program activity reports (including statistics) according to the schedule outlined in the conditional contribution agreement.

Amount

Funding depends on the number of proposals, the nature of the project and available funding. The budget allocated for all community projects cannot exceed the total budget provided by Health Canada.

Payment

Payments will be made by installment, as outlined in the conditional contribution agreement.

Term

Contributions are generally one-time only, with a reporting period from April 1 to March 31 of each fiscal year. Conditional contribution agreements may be for a period greater than one fiscal year.

SCHEDULE A-9
CONTRIBUTIONS

MENTAL HEALTH AND ADDICTIONS

Purpose	Provides contributions, through multi-year funding from Health Canada, encourage and support the well-being of youth, individuals, and families through a community determined approach to mental health and addictions. Funding is to increase awareness and understanding of mental health and addictions with a focus on access to culturally appropriate wellness information and services.
Eligibility	The program is delivered through eligible community governments, non-profit organizations, and District Education Authorities.
Review	Funding proposals are reviewed by a Working Group. Conditional contribution agreements are signed at the beginning of the fiscal year and funding is advanced to the recipients based upon the funding formula. Surplus funds can be carried from one fiscal year into the following fiscal year with written approval from the Department.
Supporting Data	A completed application is submitted to the Department, which includes a description of the project, an outline of the project's goals and objectives, the proposed budget (including revenues and expenditures) and a timeline for completion of the project.
Accountability	Recipients are required to submit mid-year un-audited financial statements. Audited financial statements are due within 60 days following the end of the Government of Nunavut's fiscal year-end. In instances where the required un-audited or audited financial statements are not submitted, the amount of the contribution will be deducted from any future conditional contribution agreement. Recipients are also required to repay any surplus project funds – except those surplus funds for which the recipient has obtained written approval to carry the funds forward – or unaccounted project expenditures to the Government of Nunavut within 30 days of the delivery of the required year-end financial reports. Recipients are also required to submit interim and final program activity reports (including statistics) according to the

schedule outlined in the conditional contribution agreement.

Amount	Funding depends on the number of proposals, the nature of the project and available funding. The budget allocated for all community projects cannot exceed the total budget provided by Health Canada.
Payment	Payments will be made by installment, as outlined in the conditional contribution agreement.
Term	Contributions are generally one-time only, with a reporting period from April 1 to March 31 of each fiscal year. Conditional Contribution Agreements may be for a period greater than one fiscal year.

SCHEDULE A-10

CONTRIBUTIONS

POPULATION AND PUBLIC HEALTH RESEARCH

Purpose	Provides contributions, through funding provided by Health Canada, Public Health Agency of Canada, or the Canadian Institutes of Health Research, to academic institutions to conduct population and public health research. A secondary aim of the contribution funding will be to build research capacity for Nunavummiut whenever possible. This may involve training, technical support, and direct involvement with community and professional colleagues to enhance capacity.
Eligibility	The program is delivered through Canadian post-secondary educational institutions.
Review	The Department works in conjunction with academic institutions that are experts in the field of population and public health research. The institution submits a funding proposal that is based on the research requirements identified by the Department.
Supporting Data	Recipients submit a detailed funding proposal that identifies research objectives, a timeline for completion and all costs associated with the project.
Accountability	<p>Recipients are required to submit program and financial statements in accordance with the terms of the conditional contribution agreement. For amounts over \$50,000, the Recipient must submit audited financial statements within 60 days following the end of the Government of Nunavut's fiscal year-end.</p> <p>In instances where the required audited financial statements are not submitted, Recipients will be required to repay the project funding or account for project expenditures to the Government of Nunavut within 30 days. The Government of Nunavut's liability is limited to the amount of funding authorized. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits.</p>
Amount	Funding allocated to eligible recipients is based on their project proposal. The budget allocated for all population and public health research projects cannot exceed the total budget provided by Health Canada, Public Health Agency of Canada, or the Canadian Institutes of Health Research.

Payment

Payments will be made by installment, as outlined in the conditional contribution agreement.

Term

Contributions are generally one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE B

GRANTS

Community Health and Wellness Committees of Council	B-1
Nursing Scholarships and Bursaries	B-2
Midwifery Bursaries	B-3
Federal/Provincial/Territorial Payments	B-4
Contest Prizes	B-5

SCHEDULE B-1

GRANTS

COMMUNITY HEALTH AND WELLNESS COMMITTEES OF COUNCIL

Purpose	Provides grants to community governments to establish Community Health and Wellness Committees of Council that focus on community-based health and social issues.
Eligibility	Community governments.
Review	Not applicable – the Department provides a grant to all community governments.
Supporting Data	Not applicable – the Department provides a grant to all community governments.
Accountability	<p>The Department may request an annual activities report of a Community Health and Wellness Committee of Council.</p> <p>Community Health and Wellness Committees of Council must acknowledge the financial support provided by the Department in any publication or media coverage arising from their activities.</p>
Amount	Each community government in Nunavut receives a \$10,000 grant for its respective Community Health and Wellness Committee of Council. The total amount of all grants cannot exceed the appropriation approved by the Legislative Assembly.
Payment	Payment will be made in a lump sum.
Term	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE B-2

GRANTS

NURSING SCHOLARSHIPS AND BURSARIES

Purpose	Provides scholarships and bursaries to Nunavut Arctic College (NAC) nursing students in support of academic excellence, and their enrollment and continuation of studies in the four-year baccalaureate nursing program.
Eligibility	<p>Scholarships are academic awards presented to students for maintaining the highest academic standing in the final three years of the four year nursing program. Nursing scholarships are awarded automatically based upon the award criteria.</p> <p>Bursaries are designed to provide financial assistance, based upon financial need. Nursing students must apply for bursaries, which have a return of service obligation. In the event a student is not able to complete their studies, and their prescribed return of service obligation, they will be required to repay the bursary.</p>
Review	In the final three years of the NAC nursing program, six scholarships are awarded for academic performance based upon the student's final grade point average. Bursaries are paid out once per semester to students, based upon financial need.
Supporting Data	Proof of enrollment in the NAC nursing program, financial need and grade point averages are assessed.
Accountability	<p>Each eligible student must provide satisfactory proof of enrollment in or continuation of studies in the NAC nursing program in order to be eligible to receive a bursary. Scholarships are awarded based upon the student's grade point average.</p> <p>For bursaries, recipients enrolled in the nursing program are required to sign an agreement with the Department committing them to provide one year of return service in Nunavut for each year they receive a bursary. Recipients who are paid by their employer to take courses in the nursing program are excluded from receiving a bursary.</p>
Amount	The total amount awarded depends on the number of students enrolled. However, the total amount of all bursaries and scholarships cannot exceed the appropriation approved by the Legislative Assembly.
Payment	Payments will be made in a lump sum.

Term

Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE B-3

GRANTS

MIDWIFERY BURSARIES

Purpose	Provides bursaries to Nunavut Arctic College (NAC) nursing students in support of academic excellence, and their enrollment and continuation of studies in the three-year midwifery program.
Eligibility	Bursaries are designed to provide financial assistance, based upon financial need. Midwifery students must apply for bursaries, which have a return of service obligation. In the event a student is not able to complete their studies, and their prescribed return of service obligation, they will be required to repay the bursary.
Review	Bursaries are paid out once per semester to students, based upon financial need.
Supporting Data	Proof of enrollment in the NAC midwifery program and financial need are assessed.
Accountability	<p>Each eligible student must provide satisfactory proof of enrollment in or continuation of studies in the NAC midwifery program in order to be eligible to receive a bursary.</p> <p>For bursaries, recipients enrolled in the midwifery program are required to sign an agreement with the Department committing them to provide one year of return service in Nunavut for each year they receive a bursary.</p>
Amount	The total amount awarded depends on the number of students enrolled. However, the total amount of all bursaries cannot exceed the appropriation approved by the Legislative Assembly.
Payment	Payments will be made in a lump sum.
Term	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE B-4

GRANTS

FPT PAYMENTS

Purpose	Provides grant payments to a variety of health care related Federal/Provincial/Territorial collaborative funds, or other health care related collaborative initiatives.
Eligibility	Health care related Federal/Provincial/ Territorial funds or other health care related collaborative initiatives where costs are shared between multiple jurisdictions. Examples are the Canadian Agency for Drugs and Technology in Health Care, the Provincial/Territorial Collaborative Initiatives Fund and the Health Lead Provinces Fund. The Department's participation in these initiatives may vary from year-to-year.
Review	The Deputy Minister may approve grant payments when the Department has agreed to participate in health care applicable Federal/Provincial/Territorial collaborative funds or other health care related collaborative initiatives where costs are shared between jurisdictions.
Supporting Data	Receipt of an invoice or a formal letter requesting payment for Nunavut's participation in a Federal/Provincial/ Territorial health care fund or other health care related collaborative initiatives where costs are shared between multiple jurisdictions.
Accountability	A formal commitment by the Department to participate in the Federal/Provincial/ Territorial health care fund or other health care related collaborative initiative.
Amount	The total amount depends on the amount agreed to when a commitment is made by the Department to participate in the Federal/Provincial/ Territorial fund or other health related collaborative initiative. Amounts may vary significantly based on the particular initiative. Various formulas are used to determine the amount of the grant. The Government of Nunavut's liability is limited to the amount of funding authorized by all jurisdictions. As a result, the Government of Nunavut will not be responsible for any shortfalls or deficits incurred by the respective Recipient.
Payment	Payments will be made in a lump sum.
Term	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.

SCHEDULE B-5
CONTEST PRIZES

Purpose	Provides grant payments to contest winners.
Eligibility	Eligibility is restricted to Nunavut entrants and may be further restricted by the rules and conditions of a particular contest. If a contest accepts entrants under the age of 18, the entrant must be accompanied by a parent or guardian if travel is required and/or to accept cash prizes.
Review	A prize committee will be established and will be comprised of three or more Department of Health employees.
Supporting Data	Entrants must submit information as required by the rules and conditions of a particular contest.
Accountability	As the prizes are grants the entrants are not required to meet any additional accountability requirements.
Amount	The total amount depends on the amount set out for a given contest. The amount is one-time and may not exceed the allocated funding as stipulated in the rules and conditions of a particular contest.
Payment	Payments will be made in a lump sum.
Term	Grants are one-time only, with a reporting period from April 1 to March 31 of each fiscal year.