

Dry Mopping



PURPOSE:

To collect dust and litter from the floor and prepare the floor for damp mopping

MATERIALS:

- Disposable gloves
- If needed:
 - Heavy duty or utility gloves
- Dry dust mop
- Mop heads/pads
- Paper towels
- Brush & dustpan
- Vacuum cleaner with HEPA filter
- Scraper
- Tongs



CLEANING STEPS

1



Do a Risk Assessment

- Determine risk of exposure to germs and the Personal Protective Equipment (PPE) required for the task.
- Wear the correct PPE to safely do the job.

2



- Shift easily moved items out of the way to make cleaning easier (chairs, small tables).
- Keep hallways and entrances to rooms clear of clutter.
- Dry dust mopping is always done before damp mopping.

3



- Pick up large pieces of litter and put in garbage.
- Dry wet spots with paper towel.
- Remove any gum or other sticky spots from floor.

4



- If dangerous equipment or supplies are found, such as needles, handle them carefully as outlined in the Sharps procedure.
- Remember: If a needle, scalpel or other Sharp item is on the floor:
 - DO NOT pick it up with your fingers
 - Put on a pair of gloves
 - Use tongs to pick up the Sharp
 - Carefully place the Sharp in a Sharps container
 - NEVER re-cap a used needle even if a cap is available.



5



- Start each shift with clean dry mop heads/pads.
- Start in the farthest corner of the room.
- Drag the mop toward you, then push it away working in straight, slightly overlapping lines.
- Use swivel motion of frame and wrist to change direction:
 - Keep the mop head/pad in full contact with the floor.

6



- Sweep up large chunks of dirt and put in garbage can using a brush and dustpan.

7



- Set up the furniture if it was moved for dry mopping unless you are planning to damp mop immediately.

8



- Change mop head frequently:
 - After cleaning 4 rooms
 - After cleaning heavily soiled or dirty area
 - When mop head is visibly soiled or it smells bad
- Never shake a mop head indoors; ideally remove large pieces of dirt and change the mop head.



9



- Use a vacuum cleaner with a HEPA filter to collect light loose dust or dirt from entry/exit door mats and carpeted surfaces.

- The vacuum cleaner should NEVER be used to pick up:

- Sharps
- Contaminated waste (bandages, blood, or body fluids)
- Spilled food drink, or anything wet
- Gum or tar
- Chunks of dirt, clay or rocks.

