



Annual Report on the Administration of the  
*Access to Information and Protection of Privacy Act*

For the period April 1, 2011 to March 31, 2012

Submitted by the Department of Executive and Intergovernmental Affairs

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The Department of Executive and Intergovernmental Affairs (EIA) tables an annual report in the Legislative Assembly on the administration of the *Access to Information and Protection of Privacy (ATIPP) Act*. Although this report is not a statutory requirement, it is important that the government is accountable to the public regarding this function. Statistics on the administration of the *ATIPP Act* are recorded individually by each public body before the information is compiled centrally in the ATIPP office within the Department of EIA.

We are pleased to table the 2011-2012 Annual Report on the Administration of the ATIPP Act. This report provides a summary of formal requests received by public bodies under the ATIPP Act between April 1, 2011 and March 31, 2012. It also provides information on important updates and work done under ATIPP throughout the fiscal year.

# **Notable Updates**

## **Legislation**

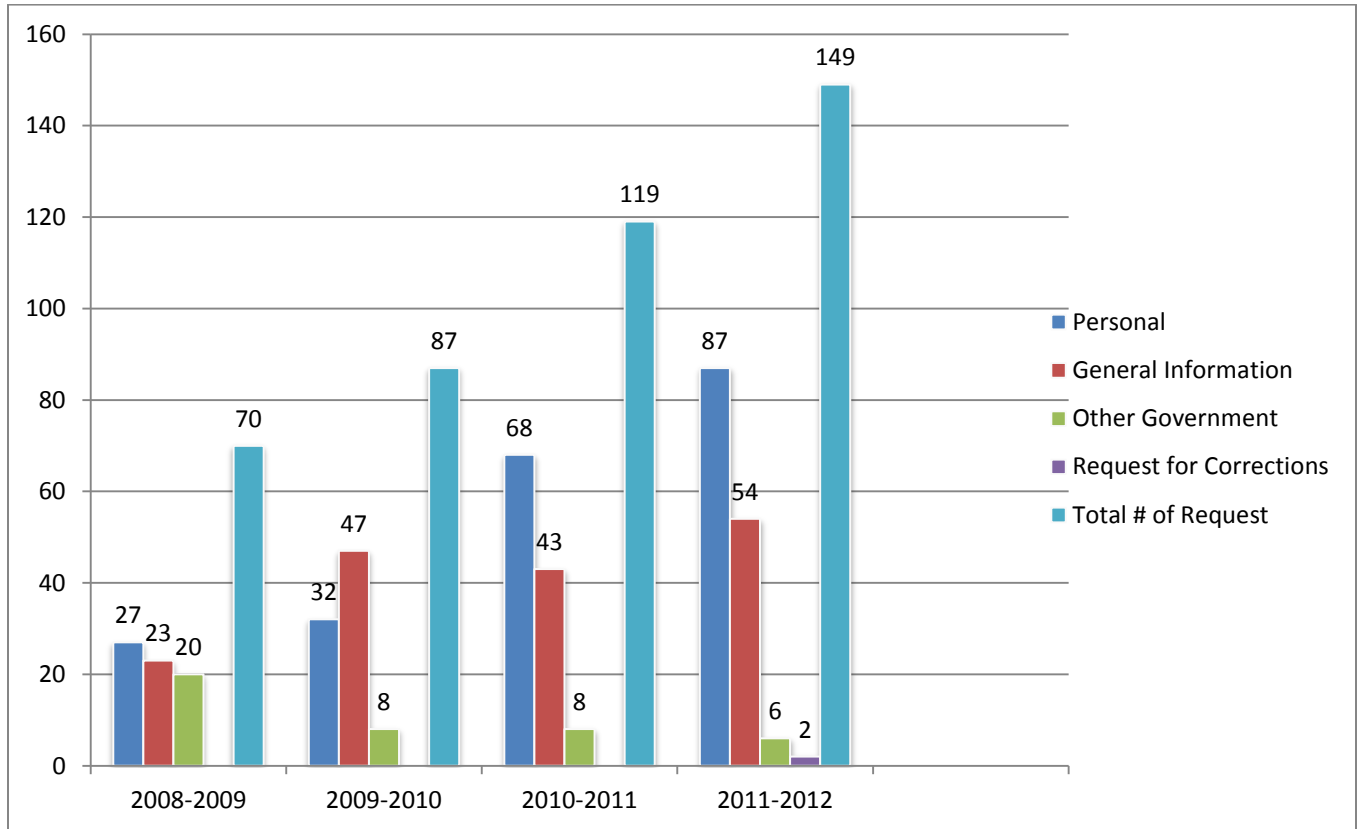
The Government of Nunavut (GN) has recently amended the Access to Information and Protection of Privacy Act to strengthen the privacy rights of Nunavummiut. Work is underway to implement a privacy program throughout the GN to ensure the administration of the ATIPP Act is in compliance with the new amendments. The amendments have not yet come into force, however, we are hoping to implement the privacy program and train our employees on the new legislation and administration to ensure a smooth transition into the new privacy regime.

## **Public Communications**

A communications plan was created and implemented to ensure Nunavummiut are aware of their rights under the ATIPP Act. To ensure we were able to address all members of our public, we created informational brochures, public service announcements for local radio stations and updated our access and privacy website on the Government of Nunavut home page. All communications were produced in all Official Languages.

## Total number of formal requests received by fiscal year

Since 2008, the number of formal requests received by the Government of Nunavut has steadily increased. The majority of requests received by public bodies are from applicants seeking personal information about themselves, held by the government.



## Total number of requests received in 2011-2012 by public body

In 2011-2012 a total of 149 formal access to information requests were received by public bodies under the ATIPP Act. The table below lists public bodies that received one or more formal requests. Out of the public bodies who received formal requests in 2011-2012, the Department of Health and Social Services received the highest percentage with 28.2 percent of the requests while the Workers' Safety and Compensation Commissioner received the least, with less than one percent of the requests.

Public Body	# of Requests	% of Total Requests
Community and Government Services	11	7.4
Culture, Language, Elders and Youth	3	2.0
Economic Development and Transportation	7	4.7
Education	20	13.4
Environment	2	1.3
Executive and Intergovernmental Affairs	3	2.0
Finance	3	2.0
Health and Social Services	42	28.2
Human Resources	12	8.1
Justice	36	24.2
Nunavut Arctic College	3	2.0
Qulliq Energy Corporation	6	4.0
Workers Safety and Compensation Commission	1	0.7
<b>Total</b>	<b>149</b>	

## **Total number of formal requests completed in 2011-2012**

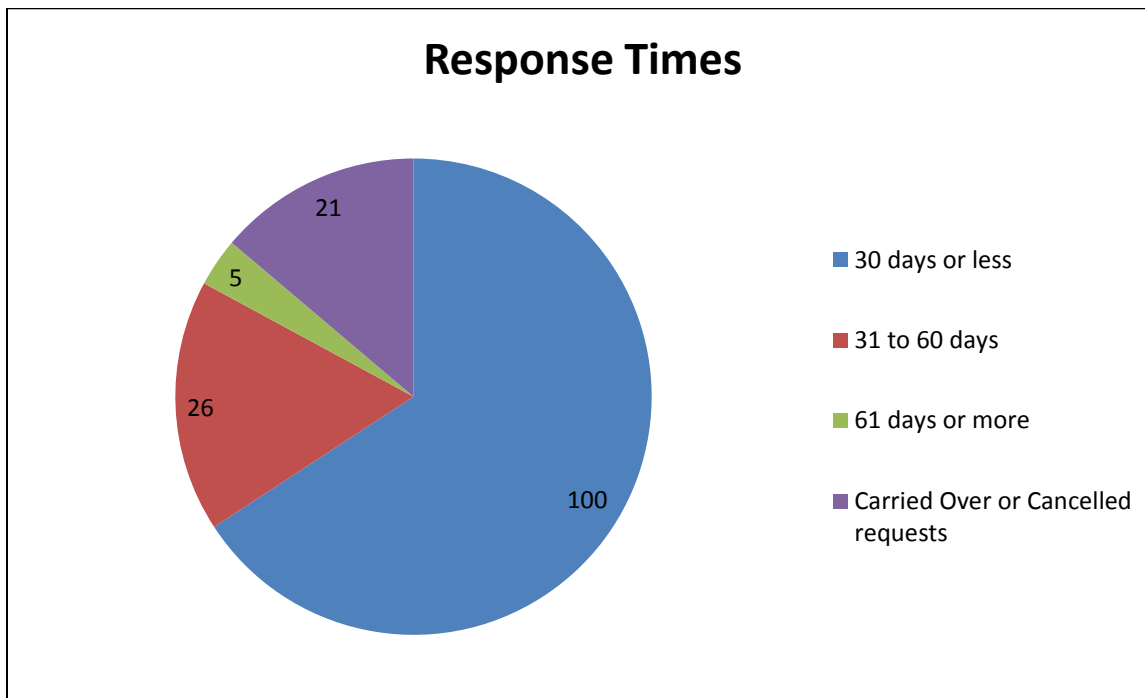
In 2011-2012, a total of 149 formal requests were received by public bodies under the ATIPP Act. Three requests were carried over from 2010-2011 resulting in a total of 152 formal requests being open during the 2011-2012 fiscal year. Any request that was still open on April 1, 2012 was carried over into the 2012-2013 fiscal year. The statistics on those requests will be reported in the 2012-2013 annual report.

<b>Carried forward from 2010-2011</b>	<b>3</b>
<b>New requests in 2011-2012</b>	<b>149</b>
<b>Total requests that were open during 2011-2012</b>	<b>152</b>
<b>Completed in 2011-2012</b>	<b>142</b>
<b>Carried forward as of March 31, 2012</b>	<b>10</b>

## Administrative Response Time

Under section 8 of the Access to Information and Protection of Privacy (ATIPP) Act, a public body has 30 calendar days from the date it receives a formal request for access to information under the Act to provide a response to the applicant. There are many reasons why a public body may require more than 30 days to process a formal access to information request, including, but not limited to: the complexity of a request, third party notifications, time required to seek more information or fee payment from an applicant, as well as reviews conducted by the Information and Privacy Commissioner.

The chart below represents all formal requests processed in 2011-2012 broken down by the amount of time it took to respond to a request. Any request that was opened in 2011-2012 and remained open past March 31, 2012 was carried over into the new fiscal year. Statistics on those requests will be covered in the 2012-2013 annual report.





The table below represents all formal requests processed in 2011-2012 broken down by each public body.

Public Body	1-30 Days	31-60 Days	61 - 120 Days	Cancelled or Ongoing	Total requests processed
<b>Community and Government Services</b>	5	3	1	3	12
<b>Culture, Language, Elders and Youth</b>	1			2	3
<b>Economic Development and Transportation</b>	4	2		1	7
<b>Education</b>	16	4			20
<b>Environment</b>	1	1			2
<b>Executive and Intergovernmental Affairs</b>	2	1			3
<b>Finance</b>	1			2	3
<b>Health and Social Services</b>	30	3	1	9	43
<b>Human Resources</b>	8	1	1	2	12
<b>Justice</b>	28	6	1	1	36
<b>Legal Services Board</b>		1			1
<b>Nunavut Arctic College</b>		1		2	3
<b>Qulliq Energy Corporation</b>	3	1	1	1	6
<b>Workers Safety and Compensation Commission</b>				1	1
<b>Total</b>	100	26	5	21	152

## Training Statistics

The Government of Nunavut is committed to the successful implementation of the ATIPP Act throughout all public bodies. Training sessions on the legislation are provided to employees throughout each fiscal year, the majority of which is done through the Department of Executive and Intergovernmental Affairs.

<b>Date</b>	<b>Location</b>	<b>Audience</b>	<b>Attendance</b>	<b>Type</b>	<b>Presenter</b>
April 28/11	Iqaluit	Various GN Departments	13	ATIPP/ARCS	ATIPP Manager/Records
May 9/11	Cambridge Bay	Various GN Departments	18	ATIPP/ARCS	Records Management
May 12/11	Rankin Inlet	Various GN Departments	12	ATIPP/ARCS	Records Management
May 17/11	Iqaluit	Various GN Departments	16	ATIPP/ARCS	ATIPP Manager/Records
June 14/11	Iqaluit	Various GN Department	6	ATIPP/ARCS	ATIPP Manager/Records
June 15/11	Iqaluit	Various GN Departments	11	ATIPP/ARCS	ATIPP Manager/Records
July 14/11	Iqaluit	Various GN Departments	12	ATIPP/ARCS	ATIPP Manager/Records
Sept 20/11	Iqaluit	Various GN Departments	12	ATIPP/ARCS	ATIPP Manager/Records
Sept 21/11	Iqaluit	HSS	1	ATIPP Specific	ATIPP Manager
Oct/7/11	Iqaluit	EIA	1	ATIPP Specific	ATIPP Manager
Oct 18/11	Kuglugtuk	Education	10	ATIPP/ARCS	Records Management
Oct 18/11	Iqaluit	CGS/IPS	12	ATIPP/ARCS	ATIPP Manager/Records
Oct 19/11	Iqaluit	CGS/IPS	9	ATIPP/ARCS	ATIPP Manager/Records
Oct 26/11	Iqaluit	Various GN Departments	14	ATIPP/ARCS	ATIPP Manager/Records
Oct 27/11	Iqaluit	Various GN Departments	8	ATIPP/ARCS	ATIPP Manager/Records
Nov 22/11	Pond Inlet	Various GN Departments	21	ATIPP/ARCS	ATIPP Manager/Records

Nov 30/11	Iqaluit	Various GN Departments	13	ATIPP/ARCS	ATIPP Manager/Records
Dec 1/11	Iqaluit	Various GN Departments	8	ATIPP/ARCS	ATIPP Manager/Records
Jan 17/2012	Iqaluit	CGS/ Procurement and Logistics	12	ATIPP Specific	Legal Council
Jan 20/2012	Telehealth Cambridge Bay, Kugluktuk, Gjoa Haven, Taloyoak, Kugaaruk	HSS	25	ATIPP/HSS	ATIPP Manager
Feb 13/11	Iqaluit	Various GN Departments	8	ATIPP/ARCS	ATIPP Manager/Records
Feb 28/11	Iqaluit	Various GN Departments	12	ATIPP/ARCS	ATIPP Manager/Records
Feb 29/11	Iqaluit	Various GN Departments	11	ATIPP/ARCS	ATIPP Manager/Records
Feb 29/2012	Iqaluit	NHC	6	ATIPP Specific	ATIPP Manager
March 1/2012	Iqaluit	Various/Comms	12	ATIPP Specific	ATIPP Manager
March 7/11	Iqaluit	NHC	6	ARCS/ATIPP	Records Management
March 22/11	Iqaluit	Arctic College	7	ARCS/ATIPP	Records Management
March 31/ 2012	Iqaluit	QNSWC	5	ATIPP Specific	ATIPP Manager
		<b>TOTAL</b>	<b>301</b>		