

# INFO FOR STUDENTS SUMMER STUDENT EMPLOYMENT EQUITY PROGRAM

#### **PROGRAM OVERVIEW**

The Government of Nunavut recognized that Nunavut Inuit and Nunavummiut students and soon-to-be graduates are eager to practice and strengthen their skills and explore potential career paths. The Government of Nunavut's Summer Student Employment Equity Program is an excellent option for you to do just that— all while learning from helpful mentors and earning a competitive salary!

What the Government of Nunavut's Summer Employment Equity Program can offer you:

- Learn and develop your skills.
- o Help fund your education and encourage you to complete your studies.
- Enrich your academic studies/programs.
- Help you evaluate career options within the territorial public service.

In support of the goals of Article 23 of the Nunavut Agreement, priority hiring consideration is given to Nunavut Inuit students. The program also includes orientation and evaluation components for quality assurance purposes.

Between April 1 and September 30 of each year, summer students are hired and compensated according to the provisions of the SSEEP. The application deadline for students is July 14, 2023, but we encourage students to apply as soon as possible as positions are available now!

#### **ELIGIBILITY**

Hiring priorities will be applied in the following order:

- 1. **Nunavut Inuit** students who are under the Nunavut Agreement
- Other Nunavummiut: students who have lived in Nunavut for at least the last 12 consecutive months (or at least the last 12 consecutive months before becoming a full-time high-school or post-secondary student at an institution outside of Nunavut), have a valid Nunavut Health Care card, and are not eligible for financial assistance from another province or territory.

### To be eligible for this program, a student must be either a Nunavut Inuk or Nunavummiut and must:

• be enrolled/accepted in a post-secondary program with a designated college, university or institute for the previous or following term/semester; or,

- have completed a minimum of grade 10 and be enrolled in a full-time high-school program for the previous or following term/semester; or,
- have graduated from high school or a post-secondary program in the current academic year.

#### Notes:

 As applicable, the eligibility for enrolment and residency will be verified through proof of application to or enrolment in a post-secondary institution, high school transcript or certificate, Nunavut Health Care card, and/or Nunavut Inuit Enrolment Card from Nunavut Tunngavik Inc. Please consult your regional Summer Student Coordinator (SSC) for any clarifications.

#### **PROCEDURES**

#### **Applications**

#### **Students**

Student applications along with documents proving eligibility as mentioned in the application should be sent to the regional or headquarter summer student coordinator (SSC). The electronic application form can also be obtained and forwarded directly to the SSC from the GN website at: <a href="https://www.gov.nu.ca/human-resources/information/become-summer-student">https://www.gov.nu.ca/human-resources/information/become-summer-student</a>

Some positions may require a criminal record check or vulnerable sector check.
 Students will be advised of this by the hiring department. The hiring department will also provide you additional forms related to GN employment, such as the Oath of Office and Secrecy.

#### **Pay Rates and Benefits**

All students that fit within the definition of an eligible summer student will be paid as per the summer student pay rates.

Summer student rates are based on a percentage of the casual salary grid:

First year 75 per cent
Second year 85 per cent
Third year 95 per cent
Fourth year and beyond 100 per cent

In addition to the work pay rate, you will be paid a Northern Allowance based on the assigned place of work and main community of employment. Students also receive six per cent vacation pay that is added to their pay rate as opposed to earning annual credits (even if student employment contract is over four months).

The allowance will be pro-rated to an hourly rate by dividing the annual rate for the community by the standard yearly hours.

#### **Evaluation**

Students under this program are required to complete the attached evaluation form at the end of the work period.

All evaluation forms and information should be forwarded to the summer student coordinator, Staffing Division of the Department of Human Resources.

#### Questions

Any questions regarding the eligibility criteria, policies and processes of the program may be sent to the designated Summer Student Coordinator, see list on last page.

#### **CONTACT INFORMATION**

#### **Summer student coordinators:**

Summer student coordinators (SSC) may be contacted for any information and/or assistance pertaining to this program. Please review the list below and select the region office of where you would like to work:

Iqaluit

975-6222 or toll free 1-888-668-9993

IqaluitSummerStudents@gov.nu.ca

Qikiqtaaluk region:

934-2025 or toll free 1-800-682-9033

QikiqtaalukSummerStudents@gov.nu.ca

Kivalliq region:

645-8065 or toll free 1-800-933-3072

KivalliqSummerStudents@gov.nu.ca

Kitikmeot region:

983-4058 or toll free 1-866-667-6624

KitikmeotSummerStudents@gov.nu.ca

#### Online:

The SSEEP application form and additional information are available on the GN website at <a href="https://www.gov.nu.ca/information/summer-student-jobs">www.gov.nu.ca/information/summer-student-jobs</a>.



## SUMMER STUDENT EMPLOYMENT EQUITY PROGRAM EVALUATION BY STUDENT

| First Name: Last Name:                  |                  |                 |                      |                     |
|---|------------------|-----------------|----------------------|---------------------|
| Department:                             | Communi          | ły:             | •••••                | •••••               |
| Position:                               | Period (Fr       | om – To):       | •••••                | •••••               |
| How did the job match your expecta      | tions and        | your skills?    |                      |                     |
| What were your main duties?             |                  |                 |                      |                     |
| What knowledge, skills and abilities di | d you lear       | n in this summ  | er job?              |                     |
| What did you like the most about this   | job?             |                 |                      |                     |
| What improvements would you like to     | suggest f        | or SSEEP in gei | neral?               |                     |
| Additional comments:                    |                  |                 |                      |                     |
| Please check-mark (X) against each it   | tem below        | , as per your o | assessment.          |                     |
| Item                                    | Agree<br>totally | Agree somewhat  | Disagree<br>somewhat | Disagree<br>totally |
| My objectives were met                  | lolally          | somewhai        | somewhar             | lolully             |
| Supervisor provided good guidance       |                  |                 |                      |                     |
| Divisional staff was supportive         |                  |                 |                      |                     |
| Department environment was welcoming    |                  |                 |                      |                     |
| Overall, the program was successful     |                  |                 |                      |                     |
| Signature:                              | Date: .          |                 |                      | ••••                |