

Specimen Signature Record

Incumbent Name				Position Title						Dept # - Name									Position #		
Supervisor's Name				Supervisor's Position Title						Date Appointed								Region			
				A.																	
				Expenditure Authority Exceptions/Restrictions *						Accounting Authority ** Exceptions/Resctrictions							Other Financial Authorities				
Branch/Division/Section	Region	Vote(s)	Goods/Services, FAA S.44(1a) S.(2a)	Travel (Expenses Only)	Contract	Times heets/OT			FAA s.44(1b)& 49(2b) Payment Authority	Travel	Contract	Timesheets/OT									
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Exceptions & Co	ommen	nts																			
Box 1. SPECIME									Box 3.	ACTING	APPOI	NTMENT	г								
I certify that I have read and understand the responsibilities hereof and will exercise the signing authority of this position with due regard for these responsibilities. Certified pursuant to FAA sub-sections 44(1)(a)&(b) and 49(2)(a)&(b).									Date from: Date to: Position:												
Signature of INCUMBENT (or Appointee) Date							Signatur	e of Super	visor of th	he Acting	Position			ī	Date						
		_							Written no		Supervisor, I			the Departme	ent of Final	nce is req	uired to ad	ctivate A	cting Capa	city for a	
Box 2. Designatio														Departme							
I certify that I ha Delegation) pursua designate and app that thte Comptroll 42(3) of the FAA) t	ant to F. prove the ller Gene	AA se e abov eral ar	ctions 40(1) ve person as nd the FMB i	and 42(1) an expen- reserve th), and F diture o	FAM direc or accounti	ctives 802 and 8 ting officer. I und	802-1, to derstand		nent to be										in another icer for my	
Signature of SUPER	VISOR (or Dele	enate)			Date			Signatur	e of Deput	tv Ministe	r (or Dele	aate)			-	Date				

Notes:

Name

Position

* Typical examples are travel, contract, commitment, etc.
 ** This authority can only be delegated to public officers in financial positions.
 *** Other Financial Authorities include journal voucher, budget authority, travel authority, revenue authority (credit notes/debit notes, general receipts, request for invoice, etc).
 These limits may be set by the DM of the Department, and are not subject to the limits set by Appendix A.

Name

Position