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Pivalliayuliqiyikkut Ingilrayuliqiyitkullu
Department of Economic Development & Transportation
Ministère du Développement économique et des Transports

APPLICATION

Tourist Establishment Licence

Building permit number:				
Type of establishment:	Lodge ☐ Outpost camp ☐ Cabin establishment ☐ Camping establishment ☐		Hotel ☐ Motel ☐ Tourist home ☐ Other, specify _____	
Establishment name:				
Establishment address:				
The proposed establishment is to be situated at	Longitude	Latitude	If the proposed establishment is not in a municipality or settlement, give the name of the nearest one	
If the proposed establishment is on surveyed land give:	Parcel	Lot	Block	Plan
The owner / owners are or will be registered with the Government of the Nunavut as:	Limited company ☐ Co-operative ☐		Sole proprietorship ☐ Partnership ☐	
	Name		Address	
The president and managing director, or the two senior partners or the proprietor are / is or will be :	Name & Title		Address	
Manager's name:	The resident manager or person who will be responsible for and in charge of the establishment while it is in operation is:			
The period of operation will be (please select one):	☐ year-round/continous or ☐ from _____/_____/_____ to _____/_____/_____ dd/mm/yyyy dd/mm/yyyy			

Maximum guest capacity, authorized by Building Permit, is	
Transportation for clients, where required, has been arranged with:	
In order for your application to be processed you are required to provide the following:	A copy of Workers Compensation Certificate or Declaration of Self-Employment. ☐ Proof that the business is covered by a minimum of $1 Million in public liability insurance. ☐ A copy of your Business Licence (for companies operating within a Hamlet/Town/City). ☐ Proof of registration as a non-resident business (for non-resident companies only. ☐ Proof of compliance with the Electrical Inspection Act, the Fire Prevention Act, and the Public Health Act. ☐
Fee, made payable to Government of Nunavut	Payment of $_____enclosed. (please see fee schedule)
Applicants name:	
Phone number:	
Email address:	

Signature	Date
X_____ Applicant	_____ Day Month Year

RETURN THIS APPLICATION, SUPPORTING DOCUMENTS AND FEES TO THE COMMUNITY OPERATIONS OFFICE IN YOUR REGION:

Community Operations North Baffin P.O. Box 389, Pond Inlet, NU X0A 0S0 (867) 899-7338 toll-free: (888) 899-7338 Fax: (867) 979-7870	Community Operations South Baffin P.O. Box 389, Pangnirtung, NU X0A 0R0 (867) 473-2679 toll-free: (888) 975-5999 Fax: (867) 473-2663	Community Operations Kitikmeot P.O. Box 316, Kugluktuk, NU X0B 0E0 (867) 982-7453 toll-free: (888) 975-5999 Fax: (867) 982-3204	Community Operations Kivalliq P.O. Bag 2, Rankin Inlet, NU X0C 0G0 (867) 645-8450 toll-free: (888) 975-5999 Fax: (867) 645-8455

email: edt@gov.nu.ca website: www.edt.gov.nu.ca

Notes: A separate application is required for EACH outpost camp.
A building permit must be obtained from the Department of Economic Development & Transportation before making any structural changes to a Tourist Establishment.

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Department of Economic Development & Transportation
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FEE SCHEDULE

for a Tourist Establishment Licence

The following fee schedule applies with respect to tourist establishment licencing regulations, as set out in Chapter T-17 of the TRAVEL AND TOURISM ACT – R.R.N.W.T. 1990, c T-17 (reviewed 1998)

1. Annual licence to operate a tourist establishment where maximum guest capacity is:

a)	15 guests or fewer	$95.00
b)	16 to 24 guests	$140.00
c)	25 to 34 guests	$220.00
d)	35 to 44 guests	$330.00
e)	45 to 54 guests	$495.00
f)	55 guests or more	$675.00

2. Annual licence for each outpost camp: $45.00

3. Transfer of licence: $50.00

4. Building Permits

a)	value of work less than $50,000	$130.00
b)	value of work $50,000 and over	$130.00

(plus 0.1% of the estimated value of work over $50,000)

Community Operations North Baffin	Community Operations South Baffin	Community Operations Kitikmeot	Community Operations Kivalliq
P.O. Box 389,	P.O. Box 612,	P.O. Box 316,	P.O. Bag 2,
Pond Inlet, NU X0A 0S0	Pangnirtung, NU X0A 0R0	Kugluktuk, NU X0B 0E0	Rankin Inlet, NU X0C 0G0
(867) 899-7338	(867) 473-2679	(867) 982-7453	(867) 645-8450
toll-free: (888) 899-7338	toll-free: (888) 975-5999	toll-free: (888) 975-5999	toll-free (888) 975-5999
Fax: (867) 899-7348	Fax: (867) 473-2663	Fax: (867) 982-3204	Fax: (867) 645-8455

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