Building Nunavut Together
Nunavuliuqatigiingniq
Bâtir le Nunavut ensemble

GOVERNMENT OF NUNAVUT
EMPLOYMENT OPPORTUNITY

Title: Executive Director, Infrastructure

Department: Community and Government Services
Community: Iqaluit
Reference Number: 14-506330
Type of Employment: Indeterminate

Salary: $123,186 to $175,980 per annum, 37.5 hour/week
Northern Allowance: $15,016 per annum

Union Status: Senior Management- Excluded
Housing: Subsidized Staff Housing is Available
Closing date: November 27th, 2020 @ 11:59PM EST

This is a Position of Trust and a satisfactory Criminal Record Check is required.

This employment opportunity is open to all applicants.

Reporting to the Assistant Deputy Minister, Infrastructure, the Executive Director, Infrastructure is responsible for territory-wide planning, co-ordination, execution and evaluation of the Government's five (5) year Capital Plan involving multi-faceted construction projects of complex scope and a diversity of stakeholder interests. The Executive Director leads facility management services across the portfolio of Government of Nunavut (GN) owned facilities and provides and implements high performing facilities operations and maintenance programs. With expertise in capital investment planning, project and facilities management along with a strong grounding in construction and engineering, the Executive Director is primarily responsible for developing, coordinating and directing the GN capital planning processes, in partnership with departments and municipalities in order to develop and assess long-term capital project proposals and establish funding of high-priority projects. The incumbent oversees executive controls and strategic alignment of capital investments, the management of capital projects and facilities management initiatives to ensure compliance with contractual and financial obligations and applicable legislation, policies, specifications and industry standards and to ensure the achievement of expected results.

As a key member of the Department's executive management team, as well as the GN's Interdepartmental Committee on Capital Planning. This executive level position ensures processes and planning cycles enabling the selection, management and execution of GN infrastructure investments in capital construction projects and property management/asset, management/facility management initiatives are led in a strategic, collaborative and multiculturally sensitive manner in accordance with Inuit Qaujimajatuqangit Principles, Languages and Nunavut Government Acts, including policies and directives that guide and foster social and economic development, employment and training, and business opportunities.

The knowledge, skills, and abilities required for this job are usually obtained through a recognized Degree in Architecture, Engineering, Business Administration or related discipline, along with ten (10) years' experience leading or managing medium to large size major capital (institutional, commercial or office) projects, including a minimum of eight (8) years of managerial and/or executive experience. The experience noted above must include:

- Planning, design, construction, operations, and maintenance of buildings including the application of industry standards, principles, and associated industry best practices.
- Leading and providing advice on large procurement processes.
- Managing consultant services and large construction contracts.
- Working with financial management processes, applicable policies, authorities, standards and capital and life cycle planning, budgeting and expenditure management controls and reporting.

The Official Languages of Nunavut are Inuktitut, Inuinnaqtun, English, and French.
Fluency in more than one of Nunavut's official language is an asset. Knowledge of Inuit language, communities, culture, land, and Inuit Qaujimajatuqangit is an asset.

Equivalencies that consist of an acceptable combination of education and experience may be considered.

An eligibility list may be created to fill future vacancies.

If you are interested in applying for this job, please email your cover letter and resume to GNHR@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a more representative workforce so it can better understand and serve the needs of Nunavummiut. Priority will be given to Nunavut Inuit. Candidates must clearly identify their eligibility in order to receive priority consideration under the Nunavut Priority Hiring Policy.
- Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will not necessarily disqualify candidates from further consideration.
- Applicants may submit their resume in the Official Language of their choice.
- Eligibility list may be created to fill future vacancies.
- Job descriptions may be obtained by fax, email or on the website.
- Only those candidates selected for an interview will be contacted.

CONTACT: Department of Human Resources, Government of Nunavut
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