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Building Nunavut Together
Nunavuliuqatigiingniq
Bâtir le Nunavut ensemble

GOVERNMENT OF NUNAVUT
EMPLOYMENT OPPORTUNITY

Title: Manager, Informatics Administration
Department: Community and Government Services
Community: Iqaluit
Reference Number: 14-505617
Type of Employment: Indeterminate

Salary: $92,196.00 per annum, 37.5 hour/week

Northern Allowance: $15,016.00 per annum

Union Status: Excluded
Housing: Subsidized Staff Housing is not Available
Closing date: September 27, 2019 @ 12:00AM EST

This employment opportunity is open to all applicants.

Reporting to the Corporate Chief Information Officer, the Manager, Informatics Administration oversees the planning, budget, administrative, financial, staffing and policy functions of the Information Management/Information Technology branch. This position acts as the principal financial analyst and contract administrator for the Government's related contracts. The incumbent manages the corporate multi-million dollar inventory of informatics infrastructure, computers, software and telecommunications assets on behalf of all departments in both Headquarters and all the regions.

The Manager will support business operational processing requirements for divisional staff, which includes regional centres and community based technicians in addition to external resources and service providers, which have contractual and strategic relationships with the Division. This position will ensure approved business objectives are planned and completed in an effective manner and are consistent with the operational priorities, policies and procedures of the Government of Nunavut and the stated principles and values of the Department.

The knowledge, skills, and abilities required for this job are usually obtained through a Degree in Business Administration/Commerce or a related field, along with two (2) years related experience in a similarly large and complex informatics environment including one (1) year experience in a supervisory or leading role. ITIL Certification is considered an asset.

The Official Languages of Nunavut are Inuktitut, Inuinnaqtun, English and French. Fluency in more than one of Nunavut's official language is an asset. Knowledge of Inuit language, communities, culture, land and Inuit Qaujimajatuqangit is an asset.

Equivalencies that consist of an acceptable combination of education and experience may be considered.

An eligibility list may be created to fill future vacancies.

If you are interested in applying for this job, please email your cover letter and resume to GNHR@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a more representative workforce so it can better understand and serve the needs of Nunavummiut. Priority will be given to Nunavut Inuit. Candidates must clearly identify their eligibility in order to receive priority consideration under the Nunavut Priority Hiring Policy.
- Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will not necessarily disqualify candidates from further consideration.
- Applicants may submit their resume in the Official Language of their choice.
- Eligibility list may be created to fill future vacancies.
- Job descriptions may be obtained by fax, email or on the website.
- Only those candidates selected for an interview will be contacted.

CONTACT: Department of Human Resources, Government of Nunavut
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