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Building Nunavut Together
Nunavuliuqatigiingniq
Bâtir le Nunavut ensemble

GOVERNMENT OF NUNAVUT
EMPLOYMENT OPPORTUNITY

Title: Manager, Health Information Management - Re-Advertisement
Department: Health
Community: Iqaluit
Reference Number: 10-505998
Type of Employment: Indeterminate

Salary: $88,608.00 per annum, 37.5 hour/week
Northern Allowance: $15,016 per annum
Union Status: Excluded
Housing: Subsidized Staff Housing is Available
Closing date: Open Until Filled

This is a Highly Sensitive Position and a satisfactory Criminal Record Check, along with a clear Vulnerable Sector Check is required.

This employment opportunity is open to all applicants.

Reporting to the Director, Support Services this position plans, monitors and manages all aspects of the day-to-day operations and maintenance of Health Information Management Services for the Qikiqtani General Hospital (QGH). The manager is also responsible for effective and appropriate management of heath information management of health information records received by QGH and Iqaluit Health Services.

The Manager, Health Information Management will be directly supervising a full time Health Information and registration team and will be responsible for all performance management so that they are adequately trained, certified and current with health information, privacy, and records management legislative, policies, procedures, trends and requirements, to ensure all health information is compliant and meets the standards of the Government of Nunavut. The Manager will also develop, implement and manage Continuous Quality Improvement (CQI) activities in order to reduce liability, increase customer satisfaction and improve service delivery.

The knowledge, skills, and abilities required for this position are usually obtained through the completion of a recognized post-Secondary diploma in Health Information Management program or Health Informatics along with minimum of three (3) years' experience in health management field including two (2) years as a manager in a complex, customer focused organization. An undergraduate degree in a related field and experience with Meditech will be considered as assets.

The Official Languages of Nunavut are Inuktitut, Inuinnaqtun, English and French. Fluency in more than one of Nunavut's official language is an asset. Knowledge of Inuit language, communities, culture, land and Inuit Qaujimajatuqangit is an asset.

Equivalencies that consist of an acceptable combination of education and experience may be considered.

An eligibility list may be created to fill future vacancies.

If you are interested in applying for this job, please email your cover letter and resume to GNHR@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a more representative workforce so it can better understand and serve the needs of Nunavummiut. Priority will be given to Nunavut Inuit. Candidates must clearly identify their eligibility in order to receive priority consideration under the Nunavut Priority Hiring Policy.
- Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will not necessarily disqualify candidates from further consideration.
- Applicants may submit their resume in the Official Language of their choice.
- Eligibility list may be created to fill future vacancies.
- Job descriptions may be obtained by fax, email or on the website.
- Only those candidates selected for an interview will be contacted.

CONTACT: Department of Human Resources, Government of Nunavut
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