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Building Nunavut Together
Nunavut Iluqatigiingniq
Bâtir le Nunavut ensemble

GOVERNMENT OF NUNAVUT EMPLOYMENT OPPORTUNITY

Title: Financial Information Systems Officer
Department: Finance
Community: Iqaluit
Reference Number: 03-506081
Type of Employment: Indeterminate

Salary: \$88,608.00 per annum, 37.5 hour/week
Northern Allowance: \$15,016.00 per annum
Union Status: Nunavut Employees Union
Housing: Subsidized Staff Housing is Available
Closing date: December 11, 2020 @ 11:59PM EST

This is a Position of Trust and a satisfactory Criminal Record Check is required.

This employment opportunity is open to all applicants.

Reporting to the Manager, Financial Systems Management (Accounting Systems), the Financial Information Systems Officer, is responsible for providing effective analytical and technical support to the Government of Nunavut's (GN) Credit Card Accounting System, which is used by all departments and agencies both in regions and at Headquarters. The Officer will ensure that the system functions effectively, meets deadlines and provides acceptable service to clients and suppliers. report.

The incumbent takes the lead in providing technical support within the Financial Systems Management Section in the administration of GN's approved Credit Card system (Access online). The Financial Information Systems Officer will also recommend measures to maintain the security and integrity of Financial Information System. The Incumbent will also maintain a system for managing and controlling ongoing, vendor supplied software changes to safeguard the integrity of the Access Online system. The Officer will work closely with Expenditure Processing staff to ensure the credit card payments are managed effectively.

The knowledge, skills, and abilities required for this job are usually obtained through the completion of post-secondary diploma in business management or accounting with three (3) years of related experience. Equivalencies that consist of an acceptable combination of education and experience may be considered.

The Official Languages of Nunavut are Inuktitut Inuinnaqtun, English, and French.

Ability to speak and write in Inuktitut is considered an asset. Knowledge of Inuit language, communities, culture, land, and Inuit Qaujimagatuqangit is an asset.

An eligibility list may be created to fill future vacancies.

If you are interested in applying for this job, please email your cover letter and resume to GNHR@gov.nu.ca. Please include the REFERENCE # in the subject line of your email.

- The Government of Nunavut is committed to creating a more representative workforce so it can better understand and serve the needs of Nunavummiut. Priority will be given to Nunavut Inuit. Candidates must clearly identify their eligibility in order to receive priority consideration under the Nunavut Priority Hiring Policy.
- Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will not necessarily disqualify candidates from further consideration.
- Applicants may submit their resume in the Official Language of their choice.
- Eligibility list may be created to fill future vacancies.
- Job descriptions may be obtained by fax, email or on the website.
- Only those candidates selected for an interview will be contacted.

CONTACT: Department of Human Resources, Government of Nunavut
PO Box 1000, Station 430, Iqaluit, Nunavut X0A 0H0
www.gov.nu.ca/public-jobs

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