

 <p>OCCUPATIONAL HEALTH AND SAFETY</p>	<p>Human Resource Manual</p>
<p>Safety Footwear and Gloves</p>	<p>Section 1004</p>

SAFETY FOOTWEAR AND GLOVES

PURPOSE

1. The Government provides an annual allowance to employees who are required by their employer, the Worker's Compensation Board (WCB) or the *Nunavut Safety Act* to wear safety footwear and gloves.

APPLICATION

2. These guidelines and procedures apply to all trades employees.

PROVISIONS

3. All protective footwear must meet the Canadian Standards Association standard for protective footwear.
4. Managers must ensure that employees exposed to possible hazard wear protective footwear. Possible foot hazards include:
 - crushing
 - cutting
 - penetrating
 - burning
 - freezing
 - corrosive or poisonous material
5. The Government will provide an allowance of \$200.00 to employees where the WCB and *Nunavut Safety Act* requires the use of safety footwear or gloves. Employees receive this allowance when they are appointed and every 12 months thereafter. The allowance will be provided to project officers on appointment and every 18 months thereafter. Employees must provide appropriate receipts to claim this allowance.
6. Employees apply in writing, to their supervisors, for this allowance.
7. Each department is responsible for payment of this allowance.

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AUTHORITIES AND REFERENCES

8. Main Collective Agreement with NEU
Group 4, Trades and Apprentices
9. Safety Act
10. Workers Compensation Board Act

CONTACTS

11. For further information or clarification, please contact:

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