

Government of Nunavut Employment Opportunity

**Controller – HQ & Field Operations
Department of Education
Iqaluit, Nunavut
Term Position Ending August 30, 2013**

Reporting to the Director of Corporate Services the incumbent is one of two senior financial managers with full accounting authority for the department of Education in Nunavut. The incumbent is responsible for the administration and implementation of the current year's budget cycle, Business Plan and Main Estimate document development. The incumbent ensures that appropriate and effective internal and financial controls are in place consistent with the Financial Administration Act, Generally Accepted Accounting Procedures, the Education Act and departmental procedures. Together with Controller School Operations, this position establishes budgetary guidelines and determines resource requirements consistent with the Education Act, Financial Administration Manual and departmental procedures.

The successful candidate should have a professional accounting designation (CA, CGA, CMA), with a minimum of 5 years progressive accounting experience or a Bachelor of Commerce or Business Administration Degree with experience accounting or finance major, along with at least 7 years of progressive senior accounting experience. You should be comfortable in a computerized work environment and proficient in the use of word processing and spreadsheet software. Strong writing skills are essential and the ability to communicate in Inuktitut/ Inuinnaqtun would be an asset. Knowledge of Inuit language, communities, culture, land and Inuit Qaujimagatuqangit is an asset.

Equivalencies that consist of a combination of education, knowledge, skills and abilities to formal education and experience requirements will be considered

This position is excluded from the Nunavut Employees Union and has a salary of \$101,868.00 per annum, plus a Northern Allowance of \$15,016.00 per annum.

REFERENCE No: 09-500275

Closing Date: February 3, 2012 12 Midnight



SUBSIDIZED STAFF HOUSING AVAILABLE

**Write to: Department of Human Resources
Government of Nunavut,
P.O. Box 1000, Station 430, Iqaluit, Nunavut X0A 0H0
Phone: (867) 975-6222 Toll Free # 1-888-668-9993
Fax: (867) 975-6220 e-mail: gnhr@gov.nu.ca**

- *The Government of Nunavut is committed to create a more representative workforce, so that it can better understand and serve the needs of Nunavummiut.*
- *Priority will be given to Nunavut Land Claims Beneficiaries.*
- *Only the candidates selected for interviews will be contacted.*
- *Job descriptions may be obtained by fax or email*
- *Employment in some positions requires an acceptable criminal record check. Possession of a criminal record will not necessarily disqualify candidates from further consideration.*