



Government of Nunavut

Application for Summer Student Employment

Personal Information:

First Name:	Last Name:	
Mailing Address:		
Telephone Number (Home):	(School)	(Other)
Email: (1)	(2)	
Are you a Nunavut Land Claims Agreement Beneficiary? Yes () No ()		
Are you a resident of Nunavut as per the SSEP definition? Yes () No ()		
Are you legally entitled to work in Canada? Yes () No ()		
Do you have a criminal record? Yes () No ()		
Dates on which you are available for employment - From:		To:

Education:

Name of School/College/University	Location	Grade/Certificate/ Diploma/Degree	Dates From (mm/yy)-To (mm/yy)
1. Last Attended:			
2. Will attend in Fall:			

Training: (Please indicate courses, seminars, programs attended)

Name of Institute	Location	Course/Seminar/ Program	Dates From (mm/yy)-To (mm/yy)

Computer and Language Skills: (Please indicate proficiency level as **Good, Basic or No**)

MS Office Software	Proficiency	Language	Proficiency
MS Word		Inuktitut	
MS Excel		Inuinnaqtun	
MS Outlook		English	
MS PowerPoint		French	

Awards, Achievements, Voluntary Work, Extra Curricular Skills/Activities, etc:

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Employment Experience: (Please list the most recent Organization first)

1.

Position Title:	Main Duties and Responsibilities:
Start Date: Month () Year ()	
End Date: Month () Year ()	
Organization:	
Location:	

2.

Position Title:	Main Duties and Responsibilities:
Start Date: Month () Year ()	
End Date: Month () Year ()	
Organization:	
Location:	

3.

Position Title:	Main Duties and Responsibilities:
Start Date: Month () Year ()	
End Date: Month () Year ()	
Organization:	
Location:	

- Notes:**
1. Extra pages may be attached to provide additional information.
 2. This Application form must be fully completed, even if a separate resume is submitted.
 3. Proof of residency, last school attended and enrolment for fall session must be attached.
 4. Any false information in this application will disqualify the applicant from the employment.

Signature of the Applicant: **Date:**

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FOR OFFICE USE ONLY (To be completed by the Summer Student Coordinator - Human Resources)

Date Application Received:	Application is Complete: Yes / No
Enrolled in a post secondary program with a designated institution (as per FAN): Yes / No	
Meets Residency Requirement: Yes / No	Meets Education Requirement: Yes / No
Meets Eligibility Criteria: Yes / No	Criminal Record Check Required: Yes / No
Informed Student about Application and Eligibility Status (Date):	
Student's Response:	
Interviewed On (Date):	By (Panel Members):
Interview Result/Feedback:	
Remarks:	
Completed By - Signature:	Name: Date:

Contact Information

To submit your Application/Resume or for Inquiries, please contact the appropriate Human Resource Office:

Iqaluit

Email your application or inquiry	IqaluitSummerStudents@gov.nu.ca
Fax your application	867 975-6220
Casual Employment Consultant	867 975-6251
Casual Staffing Officer	867 975-6250
Summer Student Coordinator	867 975-6224
Toll Free	888 668-9993

Qikiqtaaluk Region

Email your application or inquiry	QikiqtaalukSummerStudents@gov.nu.ca
Fax your application	867 934-2027
Human Resource Assistant	867 934-2025
Toll Free	800 682-9033

Kivalliq Region

Email your application or inquiry	KivalliqSummerStudents@gov.nu.ca
Fax your application	867 645-2891
Staffing Officer	867 645-3072
Toll Free	800 933-3072

Kitikmeot Region

Email your application or inquiry	hrkitikmeot@gov.nu.ca
Fax your application	867 983-4061
HR Consultant	867 934-4056
Toll Free	866 667-6624