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NUNAVUT HOUSING CORPORATION
LA SOCIÉTÉ D'HABITATION DU NUNAVUT
NUNAVUNMI IGLULIQIYIIRYUAT

GOVERNMENT OF NUNAVUT EMPLOYMENT OPPORTUNITY

Title: District Comptroller

Salary range: \$117,746 to \$133,647 per year, 37.5 hours/week

Department: Nunavut Housing Corporation

Northern Allowance: \$20,891 per year

Community: Cambridge Bay

Union Status: Excluded

Reference Number: 2024-18-NHC-02044

Housing: Subsidized Staff Housing is Available

Type of Employment: Indeterminate

Closing date: Open until filled

This employment opportunity is open to all applicants.

The Government of Nunavut was selected as one of Canada's Best Diversity Employers, Top Employers for Young People, and recent graduates in 2023. Nunavut is a dynamic, vibrant territory, committed to becoming an even better place for future generations. As a government, we are strengthening our unique model of governance - one that integrates Inuit societal values, promotes use of the Inuktitut language, achieves a representative public service, and collaborates with partners to achieve the promise of Nunavut. Successful applicants will enjoy a competitive salary, medical and dental benefits, a defined benefit pension plan, relocation privileges and opportunities for training and career advancement.

The Nunavut Housing Corporation is an agency of the Government of Nunavut which serves the housing needs of one of the fastest growing and youngest populations in Canada. NHC's mandate is to create, co-ordinate, and administer housing programs in order to provide fair access to a range of affordable housing options to families and individuals in Nunavut. NHC has recently launched The Nunavut 3000 Strategy, (www.igluliugatigiingniq.ca) which is a collaboration between the government and its partners to deliver 3,000 new units across the housing continuum by 2030.

The District Comptroller reports to the District Director and, as a member of the management team, performs a dual function in financial support to the District Office and monitors, evaluates and assists the respective Local Housing Organizations (LHOs) in all financial matters. The District Comptroller is responsible for the financial, administration and human resources operation management for the District Office. This position also plays a fiduciary role in managing the District Office's assets and in the provision of effective financial management reporting to the District and Directorate Offices.

The successful candidate will be responsible for negotiating and developing budgets that secure the financial resources needed to provide services. They will work in co-operation with the executive management team to ensure expenditures are made in a manner consistent with the Corporation's policies and within the budget allocated. The incumbent will also ensure all accounting processes are performed under the guidance of the generally accepted accounting principles and Legislative requirements.

The knowledge, skills, and abilities required for this job are usually obtained through completion of the CPA designation with at least five (5) years of related business or accounting experience and two (2) years supervisory experience in an administrative or accounting environment is required.

If you are interested in applying for this job, please email your cover letter and resume to NHCCareers@gov.nu.ca. Please include the reference # in the subject line of your email.

- The Government of Nunavut is committed to creating a representative workforce; therefore, priority will be given to Nunavut Inuit who self-identify as being enrolled under the Nunavut Agreement in accordance with the Priority Hiring Policy.
- Government of Nunavut employees serving a probationary period must obtain and provide written authorization from the deputy head of their employing department. The authorization from the deputy head must accompany your application for your application to be considered.
- Possession of a criminal record may not disqualify candidates from being considered. An assessment of the criminal record will be measured against the scope and duties of the position. This is only a requirement for positions that require a satisfactory criminal record or vulnerable sector check.
- Applicants may submit their resume in any of the Official Languages of Nunavut.
- Only those candidates selected for an interview will be contacted.
- The onus is on candidates in receipt of foreign post-secondary education credentials to have their foreign credentials assessed through a recognized Canadian education institution. Failure to do so may result in the rejection of their application.

CONTACT: Nunavut Housing Corporation
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